

NAAC
Accreditation
Cycle - 3

SSR
Documents



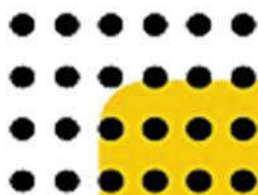
THUNCHAN MEMORIAL GOVT. COLLEGE, TIRUR

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Criterion 6

Governance, Leadership and Management



IQAC Minutes
2018-19

Meeting Notice

All IQAC members are informed that a regular meeting of the Council is scheduled to be convened on 8th June 2018 at 2:30 pm at the IQAC Room. The meeting will consider the following agenda for discussion. All members are invited.

Agenda :

- 1 - Upgradation of UG department
- 2 - Establishment of Research centre - Arabic
- 3 - Introduction of programmes in humanities and applied science
- 4 - Internal and external academic audits
- 5 - Remedial coaching for the low achievers in academic performance.

CO-ordinator

- 1 - Dr. Usha Kumary . D
- 2 - RASHI KUMAR P
- 3 - Pradishya V
- 4 - V D Babu
- 5 - Sainuddeen A

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- 5 - A detailed proposal was prepared to procure more ICT devices. More class rooms will be transformed as ICT-enabled with the availability of devices.
- 6 - Setting up of the cooperative store in the college is in discussion.
- 7 - proposal for a new website has been initiated.

Discussions and Discussions :

- 1 - In accordance with the policy formulated by the IGAC to upgrade the UG departments as PG departments. The meeting decided to apply for MSc. physics in the department. The meeting also decided to seek the possibility to introduce a UG course in English at the college.
- 2 - The Department of Arabic will submit the application for the approval of Research centre in the department.
- 3 - The meeting observed that, if programmes in humanities and applied science disciplines are offered in the college, they would be beneficial to the academic community in the premises of the college. The IGAC will seek the possibility of offering life science and humanities programmes.
- 4 - To promote the academic excellence of the college, academic audit shall be conducted at the college. The internal audit will be administered by the IGAC and the external audit shall be conducted by competent faculty members from their institutions. The meeting empowered by Dr Jalsiya, Dept. of Mathematics for the purpose.
- 5 - Remedial coaching and tutorial sessions are to be strengthened to enhance the academic performance of the institution. The meeting decided to introduce the remedial coaching to low achievers among students based on the result analysis of internal evaluations. The departments shall take

initatives for such sessions.

The meeting ended at 4.00 pm.

Meeting Notice

All LOAC members are informed that a regular meeting of the council is scheduled to be convened on ~~10th~~ ^{10th} August 2018 at 2:30 pm at The LOAC Room. The meeting will consider the following agenda for discussion. All members are invited.

Agenda 8

- 1 - Tutorial Sessions for undergraduate students
- 2 - Induction programme for newly admitted students at the undergraduate level
- 3 - Add-on and certificate courses
- 4 - To prepare detailed project Report for filing to RUSA - SPP Kerala for getting RUSA Fund

CO-ordinator
Preji

- 1 - Dr. Usha Kumary . D
- 2 - RAJISH KUMAR P
- 3 - Radishan V
4. Srinidhean S
5. V R Babu .

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RMB
S
Srinidhean

Minutes of The meeting held on 10th August-2018 at 2:30 pm at the IQAC

Agenda :

- 1 - Tutorial sessions undergraduate students
- 2 - Induction programme for newly admitted students at the undergraduate level
- 3 - Add-on and certificate courses
- 4 - To prepare a Detailed project Report for filing to RUSA - SPD Kerala for getting RUSA Fund.

Members present :

1 - Dr. Usha Kumary.D

2 - RAJISH KUMAR

3 - Prejit Chanchen

4 - Srinidhees

5 - Binalish

6. VP Babu

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Action Taken of the meeting held on 06th June, 2018

- 1 - Arabic Department submitted the application for the upgradation of the department as a Research centre of Arabic Language and Literature.
- 2 - Academic audit was conducted by and the analysis and suggestions are submitted to the Principal
- 3 - Remedial coaching are being conducted at the departments with an internal arrangement.

Discussion and Decisions:

- 1- The meeting decided to strengthen the tutorial sessions for undergraduate students. Academic and career orientation will be focused in these sessions. Dr --- was empowered to discuss the matter with the HODs of the departments.
- 2- Induction Sessions shall be conducted for the newly admitted students. Each department and other bodies will be represented and introduced in the induction programme. The programme will be adhering to the guidelines issued by the UGC.
- 3- The IOAC will advise the departments to offer add-on and certificate courses for students. The objective of the add-on courses will be enable students to acquire job skills. The objective of certificate courses will be impart additional skills on any relevant areas. Students will be able to obtain an additional certificate with both the courses.
- 4- The IOAC will take initiative to prepare a detailed project report for filing to RUSA SPD Kerala for getting RUSA Fund. The suggestions for this project proposals will be sought from the departments.

The meeting ended at 4:00 pm






Meeting Notice.

All IQAC Members are informed that a regular meeting of the Council is scheduled to be convened on 04th October 2018 at 2:30 pm at the IQAC Room. The meeting will consider the following agenda for discussion. All members are invited.

Agenda :

1. Research engagement and Publication of faculty members.
2. Invited talks and faculty exchange programmes with other colleges.
3. Community outreach programmes.

Co-ordinator.


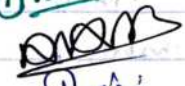
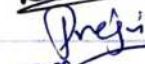


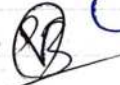
1. Dr. Ushakumary. D 
2. Bndisha. v 
3. RAJISH KUMAR P 
4. Dr. Sainuddin St 
5. V8 Baby 

Minutes of the meeting held on 04-10-2018
at 2:30 PM at the QAC Room.

Agenda :

1. Research engagement and publication of faculty members.
2. Invited talks and faculty exchange programmes with other colleges.
3. Community outreach programmes.

Members Present :

1. Dr. Ushakumary. D 
2. RAJESH KUMAR P 
3. Dhejith Chamehen 
4. B. J. S. V 
5. Dr. Sainudeen BT 
6. V. Baby 

Action taken Report of the meeting held on
10th August 2018.

1. Tutorial sessions are continuing in each department under monitoring of HODs.
2. Preparations for the Induction programme is in final phase. When the admission is ended the programme will be conducted.
3. The departments have prepared detailed plans for Add-on and Certificate courses.

4. The Project Report has been finalised to seek financial grant from RUSA - SPD

Discussion and Decisions:

1. The meeting decided to encourage the faculty members with necessary assistance to engage them with more research activities and to publish articles in peer-reviewed core listed journals.
2. The meeting agreed that the College should promote faculty exchange programmes with other institutions. The meeting decided to advise faculty members to contribute to conferences and presentations conducted in other institutions and to invite faculty from the other institutions for the same here. The meeting further decided to promote the departments to sign MoUs with other institutions with this objective.
3. It is decided to encourage all the academic and non-academic bodies to conduct community extension and outreach programmes. The entrepreneurial development of the students and the welfare of the local populace shall be the focal area of these programmes.

The meeting ended at 4:30 pm.

MEETING NOTICE

All IQAC Members are informed that a regular meeting of the Council is scheduled to be convened on 11th February 2019 at 2.00 pm at the IQAC Room. The meeting will consider the following agenda for discussion.
All members are invited.

Agenda:

1. Infrastructural Development at the college.
 - a) Renovation of Laboratories
 - b) Installation of more CCTV Cameras
 - c) Telescope room for the setting up of a Sky watching centre.
 - d) Ramp / Lift on the main building
 - e) Measures to make the campus barrier-free and disable friendly.

Co-ordinator.

Preji

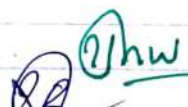




1. Dr. Ushakumary . D

2. VP Babu

3. Bndishkar V

4. RAJESH KUMAR P

5. Dr. Saimeedeen PT


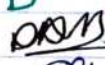




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Minutes of the meeting held on 11th Feb 2019
at 2.00 pm at the IQAC Room.

Agenda.

1. Infrastructural Development at the College
 - (a) Renovation of Laboratories
 - (b) Installation of more CCTV Cameras
 - (c) Telescope Room for the setting-up of a Sky watching centre.
 - (d) Ramp / Lift on the main building
 - (e) Measures to make the campus barrier free and disable friendly.

Members Present:

1. Dr. Ushakumary. D 
2. RAJISH KUMAR P 
3. Bndish S V 
4. Prejit chandran 
5. VP Babu 
6. Dr. Sainudeen 

ACTION TAKEN REPORT OF THE MEETING HELD ON 04-10-2018

1. A Session on Research Funding and Publication was conducted under the IQAC
2. In the said session the faculty members are informed about the scope and need of invited talks to be conducted and delivered.
3. The various clubs and forums have agreed to conduct community outreach programmes at their capacity.

DISCUSSIONS And DECISIONS.

1. The meeting made a deliberation on the infrastructural facilities on the campus and observed that the college is in need of new infrastructural facilities.
The following items were identified to be including in the detailed proposal, that is being prepared by the IQAC.
 - (a) Renovation of Laboratories of the functional Laboratory of the department of Physics. The Laboratory shall be equipped instruments for with more experiments and the old ones are to be replaced.
 - (b) Installation of more CCTV cameras - In order to ensure the safety of the campus more CCTV cameras are to be installed.
 - (c) Telescope Room for the setting up of a Sky watching Centre - as the Geographical locality is suitable for the night sky watching. The college shall promote ~~an~~ astronomy-based Centre under the department of Physics. For such a facility a Telescope Room shall be constructed on the second floor of the Amenity Centre.
 - (d) Ramp / Lift on the main building.

In order to make the campus disable friendly such measures like construction of ramps and installation of lift, installation of sign boards is to be considered.

The meeting decided to include all these infrastructural developments in a detailed project report for filing to RUSA-SPD Kerala for getting RUSA fund.

A discussion and suggestion seeking session of the staff will be convened by the IQAC to develop the master plan for the infrastructural development of the campus.

The meeting ended at 4:45 pm.