



Annual Action Plan (2021-22)

Introductory Note:

In this academic year, the Internal Quality Assurance Cell prepares itself to initiate new measures for curricular enrichment and infrastructural augmentation at the college. In the new normal situation after the pandemic period, the entire function of the college is to be strengthened with new strategies. The effective practices formulated during the pandemic situation in the fields of teaching, learning, and evaluation are to be supplemented with routine practices.

Academic Development:

- To start Certificate Courses in the departments
- To introduce Addon Courses for the students in concerned departments
- To provide coaching for competitive examinations including UGC NET in PG Depts.
- To impart training to faculty members in the effective use of new platforms and tools of online teaching.
- To subscribe more periodicals and magazines in the library
- To mark the commencement of the new programme, Integrated MA English and Media Studies Programme with a formal inauguration
- To seek new Memorandum of Understandings with relevant institutions and agencies.

Extracurricular Development:

- To form the ICC based on the POSH act
- To promote more community extension activities under the different bodies in the college.
- To strengthen the activities of the Continuing Education Cell
- To introduce the Earn While You Learn project in the college
- To procure more equipment for NCC, including a Band Set and Dummy Rifles

Infrastructure Augmentation:

- To take G-suit account for the college and to create personal accounts for students to facilitate online learning.
- To make the library fully automated.
- To augment ICT facility in the college by procuring computers, projectors, collar mic, and Wi-Fi routers for classroom teaching.
- To renovate the language lab by adding more devices.
- To suggest a proposal to construct a new academic block on the campus
- To suggest a proposal to setup an Indoor Stadium for sports activities in the college.
- To set up a Learning Management System for online teaching.
- To repair the college bus to arrange travelling facility for students.
- To construct a new block for the girls' hostel
- To install signboards of important facilities in the college

Community Outreach Programmes:

- To provided mobile phones and other digital gadgets to students who lacked accessibility to online learning.

IQAC Quality Initiatives:

- To organize a workshop on Enhancement of Quality in Higher Education as per the new framework of NAAC.
- To initiate preparations for A&A of 3rd Cycle Accreditation.
- To conduct Academic and Administrative Audit.
- To register in NIRF Portal and to participate in NIRF ranking process from this year and onwards.
- To prepare AQAR for the year 2020-21 and submit it within the stipulated time.

Coordinator, IQAC