



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Thunchan Memorial Govt. College, Tirur
• Name of the Head of the institution	Dr. Ajith MS
• Designation	Associate Professor of Malayalam
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04942630027
• Mobile no	9447116833
• Registered e-mail	tmgctirur@gmail.com
• Alternate e-mail	iqac@tmgctirur.ac.in
• Address	Thunchan Memorial Govt. College, Tirur
• City/Town	Vakkad
• State/UT	Kerala
• Pin Code	676 502
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. VN Muhammed				
• Phone No.	7907937010				
• Alternate phone No.	04942630027				
• Mobile	8921075030				
• IQAC e-mail address	iqac@tmgctirur.ac.in				
• Alternate Email address	tmgctirur@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/12/AQAR-2020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Academic-Calendar-2021-2022-TMGC.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	C++	2.79	2016	15/09/2016	14/09/2021
6.Date of Establishment of IQAC			24/08/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Plan Fund	Govt. of Kerala	2021-22	1785268	
Institutional 1	Nom Plan Fund	Govt. of Kerala	2021-22	428760	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>* Orientation Programme for Faculty and office staff on the Quality enhancement of HEIs * Workshop on Preparation of SSR as per new regulations * Done CAS filing works for the placement of faculty members * Prepared Academic Calendar and monitored academic and co-curricular activities * Conducted Students Satisfaction Survey</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Extension of Ladies Hostel	Completed the construction work of first-floor expansion of Ladies Hostel
Filing AQAR for the AY 2020-21	Submitted AQAR for the AY 2020-21 on 22 February 2022
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
College Council	23/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	15/02/2023

15. Multidisciplinary / interdisciplinary

As the college is affiliated with the University of Calicut, it adheres to curricula and regulations implemented by the affiliated university at UG and PG levels. In order to develop the all-round capacities of the students, there are multidisciplinary courses in all UG Programmes. Students have the option to choose any multidisciplinary course as an Open Course in the fifth semester of all UG Programmes. Research Department of Arabic offers Certificate Course in Translation for third-year students and the Department of Physics offers Material Science. As the College is preparing itself to have more multi-disciplinary certificates and value-added courses to transform the institution into a holistic multidisciplinary institution. The undergraduate science programmes, such as BSc Mathematics and BSc Physics, include humanities courses as common courses, and all students must complete 32 credits in common courses. The College offers UG and PG Programmes based on choice based credit system since 2009. Students have to undergo project/dissertations works, to pass Audit courses such as environmental studies, disaster management and gender studies to complete their undergraduate and Ability enhancement courses to complete their postgraduate degree programmes. The college plan to produce more interdisciplinary research works through interdepartmental collaborations.

16. Academic bank of credits (ABC):

As it is an affiliated institution, it does not have academic autonomy and hence adheres to the norms put forward by the University of Calicut. The university has not introduced the Academic Bank of Credits at present. When the ABC is introduced in the university, the college will take initiative to full fill the requirement of ABC. With the aim to usher in interdisciplinarity in education, measures are taken to introduce students to courses offered by various departments in the college and to opt for one as Open Course. Efforts are being taken by the institution to promote academic collaborations between colleges and universities in and out

of India to enable collaborative research and learning. As a large number of faculty members are members of Academic Bodies in different universities in India, they contributed their expertise in preparing online and offline learning materials.

17.Skill development:

The institution promotes vocational education and soft skill development of students through various certificate and value added courses offered by different departments in the college. The ED club conducts training programmes in different areas of vocational skills. Career Guidance and Placement Cells conduct soft skill development programmes. The institution provides Value-based education to inculcate positivity amongst the learner that includes the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and life-skills through offering the courses which includes these values. The college also celebrates National festivals like Independence Day and Republic Day. Observing various programmes like World Aids Day, and Environment Day which help to imbibe good qualities in the students

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At present, every UG student learns at least four courses in one Indian language, either regional or national. Studies on Indian culture and heritage are also ascertained to be a part of the curriculum for every UG program. For most of the courses, especially in arts and humanities, academic delivery is bilingual and the students have the choice to select a regional language of their interest as the medium of examination. The courses related to language programmes offered by the college; UG and PG programmes in Malayalam and Arabic, MA English and Media Studies (Integrated Programme), and Common and Complementary Courses in Hindi and Sanskrit are integrated with Indian Knowledge and Culture. The institution also takes efforts to integrate Indian tradition and culture through such programmes as the celebration of International Yoga Day and Yoga training for students under such banners as NSS and NCC of the institution.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution follows outcome-based education with three-tier outcome assessments, viz., course outcome, program-specific outcome and program outcome. Students are made aware of the various course outcome, and program-specific outcomes through the curriculum and

orientation programmes. Internal and external assessment tools assess the attainment of the pre-mentioned outcome.

20.Distance education/online education:

The College is preparing itself to offer vocational course through ODL (Open Distance Learning) mode in due course of time. During the lockdown, the institution has managed to switch to online mode of education very effectively. IQAC organized digital teaching training for teachers to enable them with online resources and platforms. Departmental level orientations were also conducted in this regard. Keeping in view the convenience of the student, the faculty members used various technological tools, such as Google Classroom, Zoom, Google Meet and Moodle as teaching and learning platforms.

Extended Profile

1.Programme

1.1	243
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	866
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	302
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	294
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	43
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	43
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	5.575
4.3 Total number of computers on campus for academic purposes	121

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Thunchan Memorial Government College offers UG and PG programs under the semester system in the choice-based credit mode. Since the College is affiliated with the University of Calicut, it should adhere to the general curricular framework and academic calendar prescribed by the university. There are limitations in the autonomy

of the college in the formation of the program curricula. The College prepares an Academic Master Plan every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation. Teachers follow a fruitful and well-structured teaching strategy. The College has a well-functioning library aided with access to books, journals, and e-resources. Departments offer seminars-national and international-pertinent to the disciplines. The teachers adopt innovative and student-friendly strategies to deliver curriculum objectives. Audio-visual aids are employed in making curriculum transactions effective. Teachers rely on learnercentered methods including group discussion, brainstorming sessions, etc. Peer teaching and inter-disciplinary teaching are the other innovations used for effective curriculum delivery. The shortcomings of the curriculum and the problems of curricular transactions are duly informed to the University Boards of Studies (BoS) concerned after receiving the feedback from students, teachers, and alumni.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Academic-Calendar-2021-2022-TMGC-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each year, the University of Calicut notifies an academic calendar for all the programs, which contains the date of commencement of each semester, the last working day of the semester, and dates for semester-end examinations. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The college prepares an Academic Master Plan. The Academic Master Plan includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs, and all department activities. The academic activities, CIE, and all other activities of the departments and college are conducted in adherence to the calendar of events except unforeseen circumstances. The academic master plan helps faculty members to plan their respective course delivery through academic and co-curricular activities. Department heads closely supervise and monitor the completion of the

syllabus as per the academic master plan. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests, assignments, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Academic-Calendar-2021-2022-TMGC-1.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

916/866

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has an inclusive perspective of education which is implemented through the curriculum as well as through various other activities. To address these issues and to create awareness regarding the same, the college has the following kinds of mechanisms:

- Many programmes offer courses that deal with issues relevant to professional ethics, gender, human values, environment, and sustainability. Mandatory courses that are common to all programmes like English, Arabic/Malayalam, etc. have various chapters and lessons that deal with these topics. Environmental Studies, Disaster Management, Human Rights, and Gender Studies are compulsory subjects for all UG students.
- The college has many clubs, forums, and committees that specifically address these issues.
- Various events and activities are conducted by the college that contributes to creating better awareness among the college community regarding these issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

289

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/feedback-final.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/feedback-final.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

313

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admission to all programs is purely on a meritorious basis as this is a Govt. college. The students are a heterogeneous mix that includes special attention-seeking students, who are comparatively slow learners and advanced learners, who imbibe knowledge at a faster pace. Based on an individual as well as class interaction and their performance in internal examinations, they are identified and categorized. We do our best to enhance the absorption skill of slow learners and provide them with adequate help for their improvement via special remedial classes and extra tutorial sessions. Mentor-mentee system proved to be a very successful one among many such methods. On the other hand, advanced learners were given ample opportunities to showcase their abilities by including them in various innovative projects and programs. In addition, they were provided with numerous opportunities to take part in paper presentations and internships. Peer learning too proved to be successful as is evident in the hike of the academic graph of slow learners. The college is equipped with a Research Forum that seeks the development of research potential for advanced learners.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Catering-to-Students-Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
866	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college helps the students to remain updated with the latest knowledge and aims at the overall development of students. The institution contributes to shaping their future, not just in terms of academic or career success but also to making them good citizens of the nation. All the departments focus on stimulating students' creative abilities through numerous innovative programs and seek to nurture various skills like problem-solving, communication and emotion management, etc. Best efforts are made by all faculty members to make the classes, interactive and learning activities smoother and easier for the students. The college used to exhibit the talks of eminent personalities from premier institutions across India followed by healthy discussions. In addition to that discussions related to contemporary scenarios and relevant topics like Budgets, Climate Change, Elections Results etc. are initiated by respective departments of the college.

Various Student centric methods adopted are:

- Hands-on laboratory experiments
- Project / Fieldwork
- Assignments
- Students Seminars
- Case studies

- Field visits and study tours
- Discussions and debates
- Ability Enhancement, Generic, and Skill Enhancement courses

File Description	Documents
Upload any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Students-Centric-Method-scanned.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a vibrant team of faculty members who are technologically advanced. All the faculty members are well-versed in integrating ICT into the teaching-learning process.

Highlights in this regard:

1. Most of the faculty members use LMS (Google Classroom/Moodle) as a teaching tool, especially in the post covid scenario
2. All teachers have Laptops/Tabs, that are used in the teaching-learning process. Teachers use slide presentation software and other related software to make the classes more interesting and multi-sensory.
3. 12 classrooms have inbuilt projectors.
4. There are Wi-Fi hotspots for students to access the internet. Students are encouraged to go online to locate resources pertinent to their studies.
5. All departments have access to high-speed internet through Wi-Fi/wired connections.
6. Many teachers conduct internal assessments/ assignment submissions/ internal examinations/ discussion threads etc. online.
7. There are YouTube channels providing recorded/live classes maintained by either individual teachers or departments. Students are encouraged to record their presentations/ talks on topics assigned to them and to upload them to these channels.

8. All departments have common Desk Top computers and multi-functional printers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

203

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

20% of the total marks in each course are for internal examinations. The internal assessment shall be based on a predetermined transparent system involving written tests, Classroom participation based on attendance in respect of theory courses, and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion, and orientation to research aptitude. Components with the percentage of marks of Internal Evaluation of Theory Courses are: Test paper 40%, Assignment 20%, Seminar 20%, and Classroom participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken. To ensure transparency of the evaluation

process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of the external examination. There shall not be any chance for improvement for internal marks.

File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Evaluation-and-Grading.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination-related grievances are dealt with a well organised mechanism. The guidelines and rules issued by the Calicut university are conscientiously followed while conducting internal examinations in the institution. At the department level, Department Council nominates a "Department Coordinator" who is responsible in synchronisation of the continuous evaluation undertaken in the respective Department.

At the college level, the College Council nominates a "College Coordinator" to make sure of the methodical running of the process of CBCSS including internal evaluation undertaken by various departments within the college. The aforementioned shall be the convenor for the College level monitoring committee.

A college-level monitoring Committee is to be constituted for CBCSS at the college level with the Principal as Chairperson, college coordinator as convenor, and department coordinators as members. The chairperson shall be a member of this committee. The internal marks are exhibited on the notice board. In case of any discrepancy like mistakes in the question paper or in mark allocation, the concerned teacher will verify and rectify the same.

File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Grievance-Redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated with Calicut University and follows the Programmes that the University has designed. Each Programme has specific objectives and the overall design of the course ensures a certain set of skills and competence that the students graduating from the institution should gain at the end of the program. Some of the key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, the ability to work in teams, and critical thinking. The Programmes are designed in such a manner that the students learn the importance of cooperative living and the feeling of togetherness. The course outcomes are prefaced to each syllabus and shared with students and faculty. All the courses/programs offered by the institution emphasize academic quality. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment/entrepreneurship, and preparedness for competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Outcomes_compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes is done through formative and summative methods. A continuous and comprehensive evaluation is done regularly to identify the level of attainment of said outcomes. Our institution adopts the following assessment tools:

- Class Tests
- Assignments
- Seminars/Presentations
- Field Work/Project Work
- Dissertations
- Comprehensive Viva-Voce Examinations
- Semester-end examinations conducted by the University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-Report-2021-22_compressed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/SSS-Report-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college envisions that the primary requirement of an educational institution for result-oriented, effective, and successful

implementation of its programs is to create a suitable ecosystem. Our richest resource is enthusiastic and dedicated students from the rural population with their inestimable work potential. The First Half of this academic year was in online mode and second half was in offline mode. To hold the students in mainstream, our college practiced a hybrid ecosystem. The following are important among activities and initiatives to create and transfer knowledge:

Arabic department

- Conducted study tour, coaching sessions for PSC and NET examinations., international seminar, 1 day workshop on calligraphy and an introduction session on N-LIST .
- Released Arabic wall magazine and hand written magazine.

PG Department of Commerce

- Conducted add-on courses , bridge course, NET coaching, food fest, a workshop under the MoU signed with Innoque Business School.
- Initiated a tax e-filing assistance venture.
- E D CLUB, conducted workshops for students and Kudumbasree members and National consumer day survey.

PG Department of Malayalam

- Conducted 2 online lecture series ,online NET coaching.
- Reader's Club conducted debates.

PG Department of Mathematics

- Celebrated National Mathematical Day.
- Dr, Vinod Kumar.P , through his "Maths aspirants whatsapp group" trained thousands of students for competitive exams.

Department of Physics

- Conducted sky watch camp and hands-in training of LED making.
- Under the MoU, conducted sky watch at Green Valley Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/ecosystem-new_compressed-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

22

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://tmgctirur.ac.in/?page_id=84742
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the covid pandemic, literal outreach was not possible in the first half of the academic year 2021-22. Recognizing the key responsibility of the educational sector to lead and help society to face such situations, the youth of TMG College under the leadership of NSS and NCC, used social media and online platforms successfully to aware and help the neighbouring community to overcome the pandemic. The major activities done for sensitizing students to social issues and for their holistic development are listed below.

- NSS conveyed the message of unity by celebrating Independence Day, Gandhi Jayanthi, Republic Day, and other days of national importance..
- To improve mental and physical health, NSS and NCC celebrated world mental health day and international yoga day and conducted live online yoga sessions.
- NSS conducted poster exhibition on various days of social importance.

- Conducted sea shore cleaning under Swachta Bharath Abhiyan.
- Conducted
 - Aids awareness Rally,
 - debate on gender issues
 - blood donation camps
 - hair donation camp
 - webinars
 - awareness classes
 - motivation classes
 - Self defence training for girls.
 - Fund raising campaigns for social purposes.
- Planted 1604 saplings
- Distributed a booklet on "Women and Law"
- Prepared Vegetable Garden.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/ncc-report-21-22.pdf , http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-report-2021-2022-1_compressed-2-1-1_compressed-1-compressed_compressed-1-2.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community

and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3688

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has excellent infrastructural facilities such as classrooms, laboratories, seminar halls, library, canteen, hostel, bus etc. to support academic activities. The College offers one Ph.D programme, four P.G. programmes, five U.G. programmes and one Integrated P.G. Programme. The individual departments offer certificate courses and Add on courses also. There is adequate number of classrooms to run all the programmes. Some of these classrooms are spacious enough to conduct seminars and invited lectures. All classrooms and some of the laboratories are ICT enabled, with LCD projectors and network connection (LAN/Wi-Fi) to integrate technology in the teaching learning process. There are separate faculty rooms for each department. The research department has a separate room for research scholars. The college has 6

laboratories for UG, PG and PhD programmes including specially designed Audio-Visual lab and Language lab. There are 121 computers for the use of students in different centres, such as the central ICT lab, LAN lab, ASAP lab, Arabic computer lab, Commerce lab, Edusat lab, Computer Science lab etc. There is a Network Resource Centre functioning in the library. There is an ICT enabled well-equipped Seminar Hall and an auditorium. The girls' hostel can accommodate 90 students. The examination control room is equipped with new Printers and Photostat Machines. The new canteen block also started functioning. There is a separate examination hall capable of accommodating 300 examinees, which enables us to conduct examinations without disturbing regular classes. A telescope room is under renovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/01/4.1.1.-addl-infn-link-photos_compressed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games and cultural activities. The College has ample facility to provide coaching to students in Football, softball, baseball, Volleyball, Basketball, Kho-Kho etc. Large numbers of students have participated and won marked achievements in University, State and National level competitions. The playground in the campus is used for outdoor games and is also made available to the nearby schools and public for conducting their sports events. Njavalthara and garden benches act as eco-friendly open stage where programmes like gatherings, Christmas Carol competition, cake cutting etc. are conducted. The auditorium is used to conduct college arts fest, college annual day and departmental activities. Open auditorium provides enough space for cultural activities with large gathering of students. The Neythal, Kood, Idam, Film club and other clubs were instrumental in fostering the artistic and aesthetic sensibilities of the students. Debate forum develops the debating skill of students by conducting regular debates. The Amenity Centre under the department of physical education has a spacious multi gymnasium with training equipment like Bench press parallel, Bench press Elevator, Reverse peck deck, Barbell and weights, Weight lifting set, Yoga mat, Ab-crunch

machine, T-bar and Squat machine. The college yoga centre is set up in order to induce tranquillity and serenity of mind.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/01/4.1.2-addl-infn-for-link-sports-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.57

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The built-up area of the Library spans 148sq.m and comprises reference section, stack area, reading area and Network Resource Centre. There is a separate reference section in the library. An exclusive reading area is also provided. The network resource centre facilitates Internet access to the students and staff. The library is equipped with plug-in facility for laptops and with surveillance cameras for security. The Library is partially automated with KOHA (ILMS software) Version 19.05 using Installed operating system UBUNTU 18.04. Total seating capacity is 50 and the Working hours are 10.00 AM to 5.00 PM

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://tmgctirur.ac.in/?page_id=75168

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.54

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36.5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT infrastructure in the campus has been enhanced during the last five years to facilitate and transform the nature of the learning environment. Presently there are five Computer labs with LAN and internet facilities for the use of students, viz, Language lab, Physics lab, Arabic lab, Mathematics lab, Commerce lab and computer science lab. A Network resource centre functions in the Library which assists the students to access internet and e-resources. Access to e- journals and e-books are provided by the N-LIST. The institution is equipped with 121 computers. Power supply is ensured by Uninterrupted Power Supplies (UPS). The network switches in all the classrooms and departments connect the computers together. Peripheral devices like printers, photocopiers and scanners greatly help the students, teachers and office staff in managing the e-resources. Along with the up-gradation in physical infrastructure, more surveillance cameras have been installed in the campus. Biometric attendance system is followed by staff members. The bandwidth of internet connection is 50 MBPS with fully structured networking including optical fibre. Wi-Fi connection is available in the campus. The digital facilities promote the conduct of Faculty Development Programmes, workshops etc. in addition to the regular academic activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf

4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and the proper maintenance of the infrastructure, the college has developed an established system of procedures. There is a Planning Board instrumental in facilitating the availability of adequate physical infrastructure. There is a construction committee which monitors the construction works on the campus, the infrastructure maintenance committee lookafter the college IT infrastructure facilities. The network committee also looks after the facilities like LAN, internet connectivity, Wi-Fi, surveillance camera, biometric punching, etc. in the campus. One of the senior faculty members is the convener of the Planning board. There is an infrastructure maintenance register kept in the office where the departments can record the requirements of infrastructural renovations and repairs. Lab assistants are posted for the proper maintenance of the laboratories. The Heads of the concerned departments are responsible to maintain the register periodically. The labs are equipped with UPS. There is a website committee to maintain the college website. Library Advisory Committee helps to direct the Library services. The Department of Physical Education takes adequate measures to maintain sports amenities. Various advisory committees are also functioning in the college to monitor the maintenance of infrastructures including canteen, hostel, labs and college bus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

779

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

18

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Capacity-Building-Programmes-21-22-TMGC-documents.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college envisions that the successful implementation of the curriculum will be possible only if all the stakeholders are fully involved in the process. To ensure these various bodies give

adequate representation to all stakeholders.

1. The College has a democratically elected students' union for each academic year. Office-bearers of the students' union are elected by the students of the college. The students' union plans and executes activities that inculcate values relating to social and communal harmony and national integration. Students' union takes responsibility for organizing Sports Day, Arts Day, College Day, and celebration of other festivals.
2. The institution gives ample representation to students in various decision-making bodies including IQAC and Planning Forum.
3. College Development Committee has representation from the students' union and alumni, which gives them enough opportunity to play key roles in the development of the college.
4. All the cells and forums ensure the representation of students. The statutory bodies like Anti-Ragging Cell, Anti-Harassment Cell, and Grievance Redressal Cell also have student representatives to voice their matters so that they can be dealt with effectively.
5. The entire activities of NSS and NCC are planned and executed by the student committees.
6. Institution ensures the active participation of students in various clubs and cells such as Women Cell, Literature Club (Kood), Music Club (Idam), Nature Club (Neithal), Film Club, Debate Club, Readers Club, ED Club, Pain & Palliative unit etc, which make the institution a hub of socially relevant activities.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/students-representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

TMG Old Students Association (TOSA) is the registered alumni association of the institution, which strives to enrich a lasting bond between old students and their alma mater. The Alumni Association of the institution functions as a two-tier system- at the institutional level and the departmental level. Every outgoing student is enrolled in this association. Besides the institutional alumni association, all the departments have their own alumni chapters. All alumni associations and chapters are enthusiastically involved in the developmental activities of the institution. The annual alumni meet is conducted on the 26th of January every year. Cultural programs and family get together are also conducted as part of the event. Departmental alumni meetings are organized regularly by all the departments.

Objectives of TOSA are .

- Encourage and promote close relations between the Institution and its alumni
- Development and well-being of the Institution
- Initiate and develop programs for the benefit of the alumni
- Academic and social development of the institution
- Assist the Poor & Meritorious students of the Institution

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Arabic-alumni-endowment.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance bodies are formed and work for the effective implementation of the vision and mission of the college.

The vision statement of the College

The vision of TM Govt. College Tirur is to be an institution that strives for excellence in higher education, to create a just and vibrant society through the development and promotion of knowledge upholding the values envisaged by Thunchath Ezhuthachan, the father of modern Malayalam.

The mission statement of the College

The college is Endeavor to facilitate the creation and promotion of socially relevant education, towards the creation of a society that is sensitive to human rights, ecology, environment, and sustainable development.

Systems of Governing Bodies:

There are various administrative and academic bodies are working properly in the college for smooth and effective implementation of the vision and mission. The college council consists of the Principal, Office Superintendent, and Heads of all departments is

the highly responsible committee for the implementation of the vision and mission of the college. All stakeholders of the institution i.e.: The government of Kerala, teaching and non-teaching staff, students, parents, alumni, and local government bodies are actively participating in the day-to-day works of the college.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/?page_id=44
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. This practice is seen in the extensive delegation of authority to the Heads of the various Departments in the college. The college council convenes a meeting at the earliest in the starting of an academic year and distributes administrative, academic, co-curricular duties among teaching and non-teaching staff within various statutory and non-statutory bodies, committees, clubs, etc. Some of these clubs include representatives of students, female students, and experts from various fields from outside of the college. The very important committees are College Council, IQAC, NCC, NSS, Women Cell, Anti Ragging Committee, Grievance and Redressal Cell, Planning Board, Purchase Committee, UGC Monitoring Cell, Film Club, Ethics Committee, Committee for SC/ST, Committee for Minority, etc.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Decentralisation compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Thunchan Memorial Govt. The college has an institutional strategic

plan to accomplish the vision and mission of the college. The Strategic Planning and Deployment Document (SPDD) of the college are framed based on the SWOC analysis of the college. After analyzing the internal and external environment, the institutional goals were set up in all possible growth domains through continuous thought processes and discussion with all stakeholders. The strategies with action plans were decided to achieve institutional strategic goals. The statutory, non-statutory, curricular, and co-curricular committees and bodies are responsible for the achievement of strategic goals.

These are the key points of the Strategic planning and deployment document (SPDD) of the college:

Strategic Goals:

1. Effective and enthusiastic teaching-learning process
2. Effective functioning of Internal Quality Assurance System
3. Ensuring student's development and participation
4. Development of entrepreneurship among students
5. Ensuring staff development & welfare
6. Developing financial management
7. More emphasis on Institute - Industry interaction and partnership
8. Encouraging research and development work
9. Alumni interaction and participation and outreach activities
10. Engagement in community services
11. Developing physical infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing body of the college

As the institution is a government institution, it works under the Department of Higher Education. There is a body named the college council in the responsibility of smooth running of day-to-day

matters in the college. The Principal leads this body and all HoD's, two elected members from the teaching faculty and the superintendent are the members.

Administrative Setup:

The college office consists of a Superintendent, Head of Accountant, one UD clerk, two LD clerks, one typist, and three office assistants. The clerks are in charge of different files related to the accounts, purchase, establishment, examinations, scholarships, admission, etc.,

Functions of various bodies and clubs:

The institution follows a democratic policy in deploying the duties among the staff and students to perform their maximum to implement the vision and mission of the institution and to attain the strategic goals. Besides the college council, there are various committees are functioning for the said objectives.

Service Rules, Procedures, Recruitment and Promotion Policies

Service rules and procedure of recruitment and promotion policies are as per the Kerala Public Service Commission Rules of Procedure 1976, Kerala State and Subordinate Rules 1958 and UGC Placement regulations 2018

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/
Link to Organogram of the institution webpage	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Organogram-of-Website.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides and facilitates multidimensional welfare measures for teaching and non-teaching staff through different platforms and services, such as:

Activities of staff club: Staff club, which consists of all members from teaching and non-teaching staff, conducts more recreational activities, celebrates different festivals, which helps to improve both the mental and physical health of members and to reduce mental stress.

There is a recreation center functioning under the Department of Physical Education, which provides the facilities of Gymnasium.

There are quarters facilities in the college campus; one principal quarter, one teaching staff quarters complex with the capacity to accommodate three families, and one non-teaching staff quarter with the capacity to accommodate four families.

A Center, named JEEVANI, is working on the campus that makes the availability of the service of a counselor at the working time, which helps the staff members as well as the students to solve their personal or social problems that they are facing.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6.3.1-Welfare-measures-for-teaching-to-upload.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Policy on Performance Appraisal System for Teaching and Non-Teaching Staff

Thunchan Memorial Govt. College, Tirur continuously makes efforts to improve the academic, research, and co-curricular dimensions and social responsibility among students and faculty of the college. Development and upgrading of infrastructure facilities and the use of effective teaching and learning methodologies are helping to achieve the mission and vision of the college. To assess the success of the inputs given by the college, it is necessary to understand, whether the user of such facilities is indeed satisfied and getting the expected outcomes from the initiatives made.

Self-appraisal mechanism for teaching staff:

The college has structured an objective assessment mechanism with scope for improvement. The three-tier assessment involves:

1. Self-appraisal by the faculty
2. Peer evaluation by the Department Heads/ Principal
3. Student's feedback

Self-Appraisal Mechanism for Non-teaching Staff.

The works of the Nonteaching staff are assessed periodically through a structured mechanism:

- Work efficiency and commitment.

- Initiative towards learning newer trends in their respective areas.
- Leadership and teamwork.
- Discipline and regularity

The non-teaching staff were periodically trained and also encouraged to pursue their higher studies

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-3-5-Performance-Appraisal-System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a government college, all financial transactions and fund utilization of the college are strictly monitored and regularly audited by government agencies; the audit team of DCE and AG. The fund received by the college is from the government or non-governmental sources; hence, fund utilization and audit are done following government procedures.

There are two mechanisms for audit in the college:

(1) External Audit

(2) Internal Audit

Process of External Audit:

1. **Departmental Audit:** Department of Collegiate Education, Government of Kerala, and Accountant General Kerala (AG) conduct the regular audit in all colleges under DCE. The audit team verifies all financial/nonfinancial documents and points out if any discrepancy is found. After hearing clarifications or producing missing documents or correcting any clerical errors, the final accounts are settled.
2. **Audit Objections:** Usually the audit objections are related to the requirement of authenticated documents. Such objects are

cleared after producing sufficient documents. If any financial discrepancy is found, such an amount is levied from the person concerned.

Internal Audit

PTA funds, NSS, and other funds related to college activities are audited by the internal audit team

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-4-1-Audit-report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are:

1. **Plan Fund:** The college receives funds from the Plan Fund of the Government of Kerala in year basis.
2. **UGC Grants:** As the college is a recognized one under 2f and 12(B) as per UGC Act and affiliated to the University of Calicut, it receives grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources, and Research.
3. **RUSA Fund:** The college receives funds from RUSA,

4. Funds from Stakeholders, non-government bodies, individuals, and Philanthropists.

Resource mobilization policy and procedures:

1. The institution set up a UGC Monitoring Committees as per the directions of the UGC given in the XII Plan. The UGC Monitoring Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
3. Regular internal audits by the Chartered Accountant and external audits by the Government make sure that the mobilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-4-3-Mobilization-of-Funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(1) Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part of the teaching-learning process, especially during the covid-19 Pandemic period. Though some of the faculty members were using ICT tools in their teaching, it was not a collective phenomenon, and the college, as a whole did not have an ICT-enabled teaching atmosphere. IQAC conducted workshops to train teachers using LMS, Online classes through Zoom/ Google meet, etc., preparing e-contents, preparing and editing video lessons, audio editing, sharing e-contents, and integrating Google forms/sheets to educational practice. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

(2) Academic Audit through IQAC: The college takes an academic audit of each department and various committees every year through IQAC to

increase and maintain the quality of education. At the beginning of the academic session, IQAC collects the academic plan including publication, extension activity, collaboration, innovative and best practices, seminar, workshop, etc., supposed to organize for better performance. The IQAC will evaluate the plan submitted by the departments and committees, twice in an academic session as per the academic plan and review their academic progress.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-5-1-ICT-Tools.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has a mechanism for reviewing the teaching-learning process, evaluation of the stated POs, and maintaining the quality of the institution.

A. Teaching Learning Review Mechanism

- IQAC monitors IT-enabled, outcome-based, student-centric teaching-learning process
- It oversees the implementation of departmental academic plans.
- IQAC evaluates the performance of faculty and students.
- It insists on the time-bound completion of the curriculum.
- IQAC ensures proper conduction of the internal evaluation process.
- IQAC analyses the semester results and takes feedback on the quality of teaching.
- Open House meetings encourage feedback from parents about faculty and institution, they also give feedback on the curriculum.

B. Institutional Review Mechanism

- Annual Academic and Administrative Audit.
- Evaluation of non-teaching staff.
- Initiation of Peer Evaluation among teachers.
- Feedback from students on teachers and Institutional Performance every year since 2018.

C. Evaluation of Learning Outcomes

- IQAC entrusted a committee in 2020 to introduce Outcome-Based Education (OBE) headed by a senior faculty member in the college.
- Each semester the Departmental Advisory Committees (DAC) prepare Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) and it also outlines Course Outcomes (COs) following each course and IQAC files the details.
- Finally, the IQAC committee assesses the compliance of departments with the parameters of OBE.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-5-2-Review-Mechanism-on-Outcome.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-Report-2021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college supports gender equity amongst the students and staff through both curricular and co-curricular activities and has constituted cells and committees to ensure this. With regard to the number of students enrolled and the strength of staff, girls and women form the majority and hence measures have been taken to provide all basic facilities for their comfort and safety. There are adequate washrooms for girls, an amenity center, a Kudumbasree run canteen, and a ladies hostel for resident scholars. The Women Cell of the college conducts awareness programmes on gender equity, while the Student's Grievance Redressal Cell and anti-Ragging cell addresses any issues related to sexual harassment and student misconduct. The curriculum followed encourages gender equity through sensitizing the students on gender rights, by incorporating such contents into the syllabus of mandatory courses like Common courses and Audit courses. Most of our girl students receive aids in the form of central or state government grants and scholarships which reduce their financial burdens and help them finish their courses. All students irrespective of their gender are given equal opportunities to participate in the activities of the NSS, NCC and other clubs in the college.

File Description	Documents
Annual gender sensitization action plan	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Gender-Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/FACILITIES-FOR-WOMEN-STAFF-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The ongoing practice of the college for solid waste management was through involvement with a project of Vettom Grama Panchayath, the local self governing body. The Panchayath had implemented the government funded Shuchitwa Padhathi for the collection of plastic waste in the Panchayath and our institution toobecame a part of this initiative. The workers under the project would at regular intervals collect plasticwaste from the collegeto dispose them effectively. The organic waste, especially food waste from the college canteen was utilized by the adjacentbiogas plant to generate bio fuel. In the case of E-Waste, the college lacksthe authorization to directly dispose them off, but has to take a stock of themand report itto the departments/agencies of the government as per procedure who would then take necessary stepsfor their disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage

B. Any 3 of the above

including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes tolerance and fosters an inclusive environment by acknowledging and encouraging all kinds of diversities. As the reservation policy for SC, ST and Other Backward Classes is strictly followed, the admission process itself ensures ample representation of students from different cultural, regional, linguistic, communal and socio economic backgrounds. Three language departments of the college--Arabic, Malayalam, and English through their UG, PG, and Research programmes and other academic ventures enrich the linguistic diversity in the campus. The students are given the freedom to select a language of their choice—from a list of three languages which also include the national language Hindi—as their second language in all UG programmes. Regional diversities are celebrated through observance of days and festivals of regional importance like Kerala Piravi and Onam. The activities of NCC and NSS units of the college instill tolerance and inclusivity in the students as they collectively partake in initiatives of social commitment. The clubs and cells in the college through their varied programmes have become channels of diverse voices and perspectives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution promotes the constitutional values of justice, equality, liberty, fraternity, human dignity, and unity and integrity of the country amongst the students and staff through the activities of the NSS and NCC Units, various clubs, and cells functioning in the college. Apart from the classroom transactions of these values which are incorporated into the syllabi, the college also commemorates and celebrates days of national importance. The Women's Cell, SC-ST Cell, Equal Opportunities Cell, and Student's Grievance Redressal Cell have been constituted as per UGC guidelines to ensure the rights of women, marginalized communities, differently-abled persons, and students, and to prevent discrimination against them. As part of the observance of Vigilance Awareness Week, the students took the integrity pledge to fight corruption in all spheres of life. The NSS unit organized webinars on Public Health, Basic Life Support, and Mental Health in Covid Outbreak to sensitize the students and staff about their social responsibilities as citizens during times of crisis. The unit also organized an Orientation Programme for its volunteers on social commitment and hosted an interactive session with social worker Ms. Sheeba Ameer, the founder of Solace, a non-profit organization that provides palliative care to children with terminal illness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/03/7.1.9-1-Report-on-Extension-Activities_compressed.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts **B. Any 3 of the above**

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated days of national and international significance through programmes organized by the NSS and NCC units, and various cells of the college. On World Environment day tree saplings were planted in the college campus and at students' homes. International Yoga Day witnessed collective participation by the students and their families in practicing Yoga. International Day against Drug Abuse and Illicit Trafficking was used as an opportunity to spread awareness by holding an online quiz competition on the topic. Since Covid 19 Protocols prevented students' gatherings, Independence Day celebrations went virtual with students sharing their creative works through their WhatsApp groups. On Gandhi Jayathi cleaning campaigns were initiated by the students in their localities, along with essay writing and poster making competitions to commemorate the memory of the legendary leader. An interactive webinar session on "Mental Health in Covid Outbreak" was organized on World Mental Health Day to provide guidance in combating mental stress caused by the pandemic situation. Republic Day celebrations included planting tree saplings, conducting quiz and poster making competitions to spread the message of the day. World Soil Day, World Cancer Day, World No-Tobacco Day and International Women's Day were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Hunger-free Campus

It was a social experiment initiated by the college on the campus to support students' self-actualization. In the post-pandemic scenario, the college was finding a solution for the lack of accessibility to basic health requirements among students. The college provided midday meals at no cost to needy students. It witnessed increasing demand from the students. It also attracted community cooperation and media attention. Catering to the needs of beneficiaries without hampering their self-esteem and the responsibility of resource mobilisation without governmental funding posed a substantial challenge. Similar efforts would be beneficial to students on every campus in India.

Maths Aspirants

It was an academic extension to the neighbourhood student community of the college to cater their mathematical aspirations for fun and career. At a gradual pace, the community grew into large groups on social media platforms. It rendered intellectual support to crack JAM, NET, JRF, GATE, and TIFR. The test series, problem-solving sessions, and webinars led by faculty members from premier institutes were the attractions. Technical glitches on the online platforms were the only challenges faced in this initiative. The positive reviews by beneficiaries and the media attested to its effectiveness among students and scope across the country.

File Description	Documents
Best practices in the Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/03/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional vision for potential growth and development hinges on mutual cooperation between the college and the neighboring community. The long term outcome of all initiatives and programs implemented every year must be an abiding sense of trust and reciprocity in the local community towards the institution propelling us to greater academic excellence. The college is situated in the coastal belt and hence community is central to all endeavors and achievements of the institution. The activities of NSS, NCC and other clubs and cells in the college shouldered the responsibility of Youth empowerment by conducting awareness programmes on relevant topics like health and environment, by creating opportunities to participate in and contribute to socially beneficial projects and programmes of the government and other organizations and by celebrating days of regional, national and international significance that foster gender equity, social harmony and universalism. Since many of our students were first generation learners from the vicinity, sky watching sessions were hosted by the college to spread scientific awareness in them and the local community, to inculcate a rational outlook in them. The Students Shop, a self-help enterprise run by the Entrepreneurship Development Club provides fosters a spirit of entrepreneurship in the learners

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Thunchan Memorial Government College offers UG and PG programs under the semester system in the choice-based credit mode. Since the College is affiliated with the University of Calicut, it should adhere to the general curricular framework and academic calendar prescribed by the university. There are limitations in the autonomy of the college in the formation of the program curricula. The College prepares an Academic Master Plan every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation. Teachers follow a fruitful and well-structured teaching strategy. The College has a well-functioning library aided with access to books, journals, and e-resources. Departments offer seminars-national and international-pertinent to the disciplines. The teachers adopt innovative and student-friendly strategies to deliver curriculum objectives. Audio-visual aids are employed in making curriculum transactions effective. Teachers rely on learnercentered methods including group discussion, brainstorming sessions, etc. Peer teaching and inter-disciplinary teaching are the other innovations used for effective curriculum delivery. The shortcomings of the curriculum and the problems of curricular transactions are duly informed to the University Boards of Studies (BoS) concerned after receiving the feedback from students, teachers, and alumni.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Academic-Calendar-2021-2022-TMGC-1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each year, the University of Calicut notifies an academic calendar for all the programs, which contains the date of

commencement of each semester, the last working day of the semester, and dates for semester-end examinations. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The college prepares an Academic Master Plan. The Academic Master Plan includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs, and all department activities. The academic activities, CIE, and all other activities of the departments and college are conducted in adherence to the calendar of events except unforeseen circumstances. The academic master plan helps faculty members to plan their respective course delivery through academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the academic master plan. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests, assignments, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Academic-Calendar-2021-2022-TMGC-1.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

916/866

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college has an inclusive perspective of education which is implemented through the curriculum as well as through various other activities. To address these issues and to create awareness regarding the same, the college has the following kinds of mechanisms:

- Many programmes offer courses that deal with issues relevant to professional ethics, gender, human values, environment, and sustainability. Mandatory courses that are common to all programmes like English, Arabic/Malayalam, etc. have various chapters and lessons that deal with these topics. Environmental Studies, Disaster Management, Human Rights, and Gender Studies are compulsory subjects for all UG students.
- The college has many clubs, forums, and committees that specifically address these issues.
- Various events and activities are conducted by the college that contributes to creating better awareness among the college community regarding these issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

289

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/feedback-final.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/feedback-final.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

313

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

140

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Admission to all programs is purely on a meritorious basis as this is a Govt. college. The students are a heterogeneous mix

that includes special attention-seeking students, who are comparatively slow learners and advanced learners, who imbibe knowledge at a faster pace. Based on an individual as well as class interaction and their performance in internal examinations, they are identified and categorized. We do our best to enhance the absorption skill of slow learners and provide them with adequate help for their improvement via special remedial classes and extra tutorial sessions. Mentor-mentee system proved to be a very successful one among many such methods. On the other hand, advanced learners were given ample opportunities to showcase their abilities by including them in various innovative projects and programs. In addition, they were provided with numerous opportunities to take part in paper presentations and internships. Peer learning too proved to be successful as is evident in the hike of the academic graph of slow learners. The college is equipped with a Research Forum that seeks the development of research potential for advanced learners.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Catering-to-Students-Diversity.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
866	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college helps the students to remain updated with the latest knowledge and aims at the overall development of students. The institution contributes to shaping their future, not just in terms of academic or career success but also to making them good citizens of the nation. All the departments focus on stimulating

students' creative abilities through numerous innovative programs and seek to nurture various skills like problem-solving, communication and emotion management, etc. Best efforts are made by all faculty members to make the classes, interactive and learning activities smoother and easier for the students. The college used to exhibit the talks of eminent personalities from premier institutions across India followed by healthy discussions. In addition to that discussions related to contemporary scenarios and relevant topics like Budgets, Climate Change, Elections Results etc. are initiated by respective departments of the college.

Various Student centric methods adopted are:

- Hands-on laboratory experiments
- Project / Fieldwork
- Assignments
- Students Seminars
- Case studies
- Field visits and study tours
- Discussions and debates
- Ability Enhancement, Generic, and Skill Enhancement courses

File Description	Documents
Upload any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Students-Centric-Method-scanned.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a vibrant team of faculty members who are technologically advanced. All the faculty members are well-versed in integrating ICT into the teaching-learning process.

Highlights in this regard:

1. Most of the faculty members use LMS (Google Classroom/Moodle) as a teaching tool, especially in the post covid scenario
2. All teachers have Laptops/Tabs, that are used in the teaching-learning process. Teachers use slide presentation software and

other related software to make the classes more interesting and multi-sensory.

3. 12 classrooms have inbuilt projectors.

4. There are Wi-Fi hotspots for students to access the internet. Students are encouraged to go online to locate resources pertinent to their studies.

5. All departments have access to high-speed internet through Wi-Fi /wired connections.

6. Many teachers conduct internal assessments/ assignment submissions/ internal examinations/ discussion threads etc. online.

7. There are YouTube channels providing recorded/live classes maintained by either individual teachers or departments. Students are encouraged to record their presentations/ talks on topics assigned to them and to upload them to these channels.

8. All departments have common Desk Top computers and multi-functional printers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

203	
File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>20% of the total marks in each course are for internal examinations. The internal assessment shall be based on a predetermined transparent system involving written tests, Classroom participation based on attendance in respect of theory courses, and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion, and orientation to research aptitude. Components with the percentage of marks of Internal Evaluation of Theory Courses are: Test paper 40%, Assignment 20%, Seminar 20%, and Classroom participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.</p> <p>For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of the external examination. There shall not be any chance for improvement for internal marks.</p>	
File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Evaluation-and-Grading.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal examination-related grievances are dealt with a well organised mechanism. The guidelines and rules issued by the Calicut university are conscientiously followed while conducting internal examinations in the institution. At the department level, Department Council nominates a "Department Coordinator" who is responsible in synchronisation of the continuous evaluation undertaken in the respective Department.

At the college level, the College Council nominates a "College Coordinator" to make sure of the methodical running of the process of CBCSS including internal evaluation undertaken by various departments within the college. The aforementioned shall be the convenor for the College level monitoring committee.

A college-level monitoring Committee is to be constituted for CBCSS at the college level with the Principal as Chairperson, college coordinator as convenor, and department coordinators as members. The chairperson shall be a member of this committee. The internal marks are exhibited on the notice board. In case of any discrepancy like mistakes in the question paper or in mark allocation, the concerned teacher will verify and rectify the same.

File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Grievance-Redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated with Calicut University and follows the Programmes that the University has designed. Each Programme has specific objectives and the overall design of the course ensures a certain set of skills and competence that the students graduating from the institution should gain at the end of the program. Some of the key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, the ability to work in teams, and critical

thinking. The Programmes are designed in such a manner that the students learn the importance of cooperative living and the feeling of togetherness. The course outcomes are prefaced to each syllabus and shared with students and faculty. All the courses/programs offered by the institution emphasize academic quality. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment/entrepreneurship, and preparedness for competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Outcomes_compressed.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes is done through formative and summative methods. A continuous and comprehensive evaluation is done regularly to identify the level of attainment of said outcomes. Our institution adopts the following assessment tools:

- Class Tests
- Assignments
- Seminars/Presentations
- Field Work/Project Work
- Dissertations
- Comprehensive Viva-Voce Examinations
- Semester-end examinations conducted by the University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during

the year

200

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-Report-2021-22_compressed.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/SSS-Report-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The college envisions that the primary requirement of an educational institution for result-oriented, effective, and successful implementation of its programs is to create a suitable ecosystem. Our richest resource is enthusiastic and dedicated students from the rural population with their inestimable work potential. The First Half of this academic year was in online mode and second half was in offline mode. To hold the students in mainstream, our college practiced a hybrid ecosystem. The following are important among activities and initiatives to create and transfer knowledge:

Arabic department

- Conducted study tour, coaching sessions for PSC and NET

examinations.,international seminar, 1 day workshop on calligraphy and an introduction session on N-LIST .

- Released Arabic wall magazine and hand written magazine.

PG Department of Commerce

- Conducted add-on courses , bridge course, NET coaching, food fest,a workshop under the MoU signed with Innoque Business School.
- Initiated a tax e-filing assistance venture.
- E D CLUB, conducted workshops for students and Kudumbasree members and National consumer day survey.

PG Department of Malayalam

- Conducted 2 online lecture series ,online NET coaching.
- Reader's Club conducted debates.

PG Department of Mathematics

- Celebrated National Mathematical Day.
- Dr,Vinod Kumar.P , through his "Maths aspirants whatsapp group" trained thousands of students for competitive exams.

Department of Physics

- Conducted sky watch camp and hands-in training of LED making.
- Under the MoU,conducted sky watch at Green Valley Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/ecosystem-new_compressed-1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

22

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://tmgctirur.ac.in/?page_id=84742
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the covid pandemic, literal outreach was not possible in the first half of the academic year 2021-22. Recognizing the key responsibility of the educational sector to lead and help society to face such situations, the youth of TMG College under the leadership of NSS and NCC, used social media and online platforms successfully to aware and help theneighbouring communityto overcome the pandemic.The major activities done for sensitizing students to social issues and for their holistic developement are listed below.

- NSS conveyed the message of unity by celebrating Independence Day, Gandhi Jayanthi, Republic Day, and other days of national importance..
- To improve mental and physical health, NSS and NCC celebrated world mental health day and international yoga day and conducted live online yoga sessions.
- NSS coducted poster exhibition on various days of social importance.
- Conducted sea shore cleaning under Swachta Bharath Abhiyan.
- Conducted
 - Aids awareness Rally,
 - debate on gender issues
 - blood donation camps
 - hair donation camp
 - webinars
 - awareness classes
 - motivation classes
 - Self defence training for girls.
 - Fund raising campaigns for social purposes.
- Planted 1604 saplings
- Distributed a booklet on "Women and Law"
- Prepared Vegetable Garden.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/ncc-report-21-22.pdf , http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-report-2021-2022-1_compressed-2-1-1_compressed-1-compressed_compressed-1-2.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

3688

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has excellent infrastructural facilities such as classrooms, laboratories, seminar halls, library, canteen, hostel, bus etc. to support academic activities. The College offers one Ph.D programme, four P.G. programmes, five U.G. programmes and one Integrated P.G. Programme. The individual departments offer certificate courses and Add on courses also. There is adequate number of classrooms to run all the programmes. Some of these classrooms are spacious enough to conduct seminars and invited lectures. All classrooms and some of the laboratories are ICT enabled, with LCD projectors and network connection (LAN/Wi-Fi) to integrate technology in the teaching learning process. There are separate faculty rooms for each department. The research department has a separate room for research scholars. The college has 6 laboratories for UG, PG and PhD programmes including specially designed Audio-Visual lab and Language lab. There are 121 computers for the use of students in different centres, such as the central ICT lab, LAN lab, ASAP lab, Arabic computer lab, Commerce lab, Edusat lab, Computer Science lab etc. There is a Network Resource Centre functioning in the library. There is an ICT enabled well-equipped Seminar Hall and an auditorium. The girls' hostel can accommodate 90

students. The examination control room is equipped with new Printers and Photostat Machines. The new canteen block also started functioning. There is a separate examination hall capable of accommodating 300 examinees, which enables us to conduct examinations without disturbing regular classes. A telescope room is under renovation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/01/4.1.1.-addl-infn-link-photos_compressed.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate facilities for sports, games and cultural activities. The College has ample facility to provide coaching to students in Football, softball, baseball, Volleyball, Basketball, Kho-Kho etc. Large numbers of students have participated and won marked achievements in University, State and National level competitions. The playground in the campus is used for outdoor games and is also made available to the nearby schools and public for conducting their sports events. Njavalthara and garden benches act as eco-friendly open stage where programmes like gatherings, Christmas Carol competition, cake cutting etc. are conducted. The auditorium is used to conduct college arts fest, college annual day and departmental activities. Open auditorium provides enough space for cultural activities with large gathering of students. The Neythal, Kood, Idam, Film club and other clubs were instrumental in fostering the artistic and aesthetic sensibilities of the students. Debate forum develops the debating skill of students by conducting regular debates. The Amenity Centre under the department of physical education has a spacious multi gymnasium with training equipment like Bench press parallel, Bench press Elevator, Reverse peck deck, Barbell and weights, Weight lifting set, Yoga mat, Ab-crunch machine, T-bar and Squat machine. The college yoga centre is set up in order to induce tranquillity and serenity of mind.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/01/4.1.2-addl-infn-for-link-sports-facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.57

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The built-up area of the Library spans 148sq.m and comprises reference section, stack area, reading area and Network Resource Centre. There is a separate reference section in the library. An exclusive reading area is also provided. The network resource centre facilitates Internet access to the students and staff. The library is equipped with plug-in facility for laptops and with surveillance cameras for security. The Library is partially automated with KOHA (ILMS software) Version 19.05 using Installed operating system UBUNTU 18.04. Total seating capacity is 50 and the Working hours are 10.00 AM to 5.00 PM

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://tmgctirur.ac.in/?page_id=75168

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.54

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

36.5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT infrastructure in the campus has been enhanced during the last five years to facilitate and transform the nature of the learning environment. Presently there are five Computer labs with LAN and internet facilities for the use of students, viz, Language lab, Physics lab, Arabic lab, Mathematics lab, Commerce lab and computer science lab. A Network resource centre functions in the Library which assists the students to access internet and e-resources. Access to e- journals and e-books are provided by the N-LIST. The institution is equipped with 121 computers. Power supply is ensured by Uninterrupted Power Supplies (UPS). The network switches in all the classrooms and departments connect the computers together. Peripheral devices like printers, photocopiers and scanners greatly help the students, teachers and office staff in managing the e-resources. Along with the up-gradation in physical infrastructure, more surveillance cameras have been installed in the campus. Biometric attendance system is followed by staff members. The bandwidth of internet connection is 50 MBPS with fully structured networking including optical fibre. Wi-Fi connection is available in the campus. The digital facilities promote the conduct of Faculty Development Programmes, workshops etc. in addition to the regular academic activities

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf

4.3.2 - Number of Computers

121

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and the proper maintenance of the infrastructure, the college has developed an established system of procedures. There is a Planning Board instrumental in facilitating the availability of adequate physical infrastructure. There is a construction committee which monitors the construction works on the campus, the infrastructure maintenance committee lookafter the college IT infrastructure facilities. The network committee also looks after the facilities like LAN, internet connectivity, Wi-Fi, surveillance camera, biometric punching, etc. in the campus. One of the senior faculty members is the convener of the Planning board. There is an infrastructure maintenance register kept in the office where the departments can record the requirements of infrastructural renovations and repairs. Lab assistants are posted for the proper maintenance of the laboratories. The Heads of the concerned departments are responsible to maintain the register periodically. The labs are equipped with UPS. There is a website committee to maintain the college website. Library Advisory Committee helps to direct the Library services. The Department of Physical Education takes adequate measures to maintain sports amenities. Various advisory committees are also functioning in the college to monitor the maintenance of infrastructures including canteen, hostel, labs and college bus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
779	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
18	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Capacity-Building-Programmes-21-22-TMGC-documents.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

152

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college envisions that the successful implementation of the curriculum will be possible only if all the stakeholders are fully involved in the process. To ensure these various bodies

give adequate representation to all stakeholders.

1. The College has a democratically elected students' union for each academic year. Office-bearers of the students' union are elected by the students of the college. The students' union plans and executes activities that inculcate values relating to social and communal harmony and national integration. Students' union takes responsibility for organizing Sports Day, Arts Day, College Day, and celebration of other festivals.
2. The institution gives ample representation to students in various decision-making bodies including IQAC and Planning Forum.
3. College Development Committee has representation from the students' union and alumni, which gives them enough opportunity to play key roles in the development of the college.
4. All the cells and forums ensure the representation of students. The statutory bodies like Anti-Ragging Cell, Anti-Harassment Cell, and Grievance Redressal Cell also have student representatives to voice their matters so that they can be dealt with effectively.
5. The entire activities of NSS and NCC are planned and executed by the student committees.
6. Institution ensures the active participation of students in various clubs and cells such as Women Cell, Literature Club (Kood), Music Club (Idam), Nature Club (Neithal), Film Club, Debate Club, Readers Club, ED Club, Pain& Palliative unit etc, which make the institution a hub of socially relevant activities.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/students-representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

TMG Old Students Association (TOSA) is the registered alumni association of the institution, which strives to enrich a lasting bond between old students and their alma mater. The Alumni Association of the institution functions as a two-tier system- at the institutional level and the departmental level. Every outgoing student is enrolled in this association. Besides the institutional alumni association, all the departments have their own alumni chapters. All alumni associations and chapters are enthusiastically involved in the developmental activities of the institution. The annual alumni meet is conducted on the 26th of January every year. Cultural programs and family get together are also conducted as part of the event. Departmental alumni meetings are organized regularly by all the departments.

Objectives of TOSA are .

- Encourage and promote close relations between the Institution and its alumni
- Development and well-being of the Institution
- Initiate and develop programs for the benefit of the alumni
- Academic and social development of the institution
- Assist the Poor & Meritorious students of the Institution

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Arabic-alumni-endowment.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance bodies are formed and work for the effective implementation of the vision and mission of the college.

The vision statement of the College

The vision of TM Govt. College Tirur is to be an institution that strives for excellence in higher education, to create a just and vibrant society through the development and promotion of knowledge upholding the values envisaged by Thunchath Ezhuthachan, the father of modern Malayalam.

The mission statement of the College

The college is Endeavor to facilitate the creation and promotion of socially relevant education, towards the creation of a society that is sensitive to human rights, ecology, environment, and sustainable development.

Systems of Governing Bodies:

There are various administrative and academic bodies are working properly in the college for smooth and effective implementation of the vision and mission. The college council consists of the

Principal, Office Superintendent, and Heads of all departments is the highly responsible committee for the implementation of the vision and mission of the college. All stakeholders of the institution i.e.: The government of Kerala, teaching and non-teaching staff, students, parents, alumni, and local government bodies are actively participating in the day-to-day works of the college.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/?page_id=44
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. This practice is seen in the extensive delegation of authority to the Heads of the various Departments in the college. The college council convenes a meeting at the earliest in the starting of an academic year and distributes administrative, academic, co-curricular duties among teaching and non-teaching staff within various statutory and non-statutory bodies, committees, clubs, etc. Some of these clubs include representatives of students, female students, and experts from various fields from outside of the college. The very important committees are College Council, IQAC, NCC, NSS, Women Cell, Anti Ragging Committee, Grievance and Redressal Cell, Planning Board, Purchase Committee, UGC Monitoring Cell, Film Club, Ethics Committee, Committee for SC/ST, Committee for Minority, etc.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Decentralisation compressed.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Thunchan Memorial Govt. The college has an institutional strategic plan to accomplish the vision and mission of the college. The Strategic Planning and Deployment Document (SPDD) of the college are framed based on the SWOC analysis of the college. After analyzing the internal and external environment, the institutional goals were set up in all possible growth domains through continuous thought processes and discussion with all stakeholders. The strategies with action plans were decided to achieve institutional strategic goals. The statutory, non-statutory, curricular, and co-curricular committees and bodies are responsible for the achievement of strategic goals.

These are the key points of the Strategic planning and deployment document (SPDD) of the college:

Strategic Goals:

1. Effective and enthusiastic teaching-learning process
2. Effective functioning of Internal Quality Assurance System
3. Ensuring student's development and participation
4. Development of entrepreneurship among students
5. Ensuring staff development & welfare
6. Developing financial management
7. More emphasis on Institute - Industry interaction and partnership
8. Encouraging research and development work
9. Alumni interaction and participation and outreach activities
10. Engagement in community services
11. Developing physical infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing body of the college

As the institution is a government institution, it works under

the Department of Higher Education. There is a body named the college council in the responsibility of smooth running of day-to-day matters in the college. The Principal leads this body and all HoD's, two elected members from the teaching faculty and the superintendent are the members.

Administrative Setup:

The college office consists of a Superintendent, Head of Accountant, one UD clerk, two LD clerks, one typist, and three office assistants. The clerks are in charge of different files related to the accounts, purchase, establishment, examinations, scholarships, admission, etc.,

Functions of various bodies and clubs:

The institution follows a democratic policy in deploying the duties among the staff and students to perform their maximum to implement the vision and mission of the institution and to attain the strategic goals. Besides the college council, there are various committees are functioning for the said objectives.

Service Rules, Procedures, Recruitment and Promotion Policies

Service rules and procedure of recruitment and promotion policies are as per the Kerala Public Service Commission Rules of Procedure 1976, Kerala State and Subordinate Rules 1958 and UGC Placement regulations 2018

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/
Link to Organogram of the institution webpage	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Organogram-of-Website.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides and facilitates multidimensional welfare measures for teaching and non-teaching staff through different platforms and services, such as:

Activities of staff club: Staff club, which consists of all members from teaching and non-teaching staff, conducts more recreational activities, celebrates different festivals, which helps to improve both the mental and physical health of members and to reduce mental stress.

There is a recreation center functioning under the Department of Physical Education, which provides the facilities of Gymnasium.

There are quarters facilities in the college campus; one principal quarter, one teaching staff quarters complex with the capacity to accommodate three families, and one non-teaching staff quarter with the capacity to accommodate four families.

A Center, named JEEVANI, is working on the campus that makes the availability of the service of a counselor at the working time, which helps the staff members as well as the students to solve their personal or social problems that they are facing.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6.3.1-Welfare-measures-for-teaching-to-upload.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

21	
File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Policy on Performance Appraisal System for Teaching and Non-Teaching Staff

Thunchan Memorial Govt. College, Tirur continuously makes efforts to improve the academic, research, and co-curricular dimensions and social responsibility among students and faculty of the college. Development and upgrading of infrastructure facilities and the use of effective teaching and learning methodologies are helping to achieve the mission and vision of the college. To assess the success of the inputs given by the college, it is necessary to understand, whether the user of such facilities is indeed satisfied and getting the expected outcomes from the initiatives made.

Self-appraisal mechanism for teaching staff:

The college has structured an objective assessment mechanism with scope for improvement. The three-tier assessment involves:

1. Self-appraisal by the faculty
2. Peer evaluation by the Department Heads/ Principal
3. Student's feedback

Self-Appraisal Mechanism for Non-teaching Staff.

The works of the Nonteaching staff are assessed periodically through a structured mechanism:

- Work efficiency and commitment.
- Initiative towards learning newer trends in their respective areas.
- Leadership and teamwork.
- Discipline and regularity

The non-teaching staff were periodically trained and also encouraged to pursue their higher studies

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-3-5-Performance-Appraisal-System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a government college, all financial transactions and fund utilization of the college are strictly monitored and regularly audited by government agencies; the audit team of DCE and AG. The fund received by the college is from the government or non-governmental sources; hence, fund utilization and audit are done following government procedures.

There are two mechanisms for audit in the college:

(1) External Audit

(2) Internal Audit

Process of External Audit:

1. Departmental Audit: Department of Collegiate Education, Government of Kerala, and Accountant General Kerala (AG) conduct the regular audit in all colleges under DCE. The audit team verifies all financial/nonfinancial documents and points out if any discrepancy is found. After hearing clarifications or producing missing documents or correcting any clerical errors, the final accounts are settled.
2. Audit Objections: Usually the audit objections are related

to the requirement of authenticated documents. Such objects are cleared after producing sufficient documents. If any financial discrepancy is found, such an amount is levied from the person concerned.

Internal Audit

PTA funds, NSS, and other funds related to college activities are audited by the internal audit team

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-4-1-Audit-report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are:

1. **Plan Fund:** The college receives funds from the Plan Fund of the Government of Kerala in year basis.
2. **UGC Grants:** As the college is a recognized one under 2f and 12(B) as per UGC Act and affiliated to the University of Calicut, it receives grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources, and Research.

3. RUSA Fund: The college receives funds from RUSA,
4. Funds from Stakeholders, non-government bodies, individuals, and Philanthropists.

Resource mobilization policy and procedures:

1. The institution set up a UGC Monitoring Committees as per the directions of the UGC given in the XII Plan. The UGC Monitoring Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
3. Regular internal audits by the Chartered Accountant and external audits by the Government make sure that the mobilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-4-3-Mobilization-of-Funds.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(1) Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part of the teaching-learning process, especially during the covid-19 Pandemic period. Though some of the faculty members were using ICT tools in their teaching, it was not a collective phenomenon, and the college, as a whole did not have an ICT-enabled teaching atmosphere. IQAC conducted workshops to train teachers using LMS, Online classes through Zoom/ Google meet, etc., preparing e-contents, preparing and editing video lessons, audio editing, sharing e-contents, and integrating Google forms/sheets to educational practice. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

(2) Academic Audit through IQAC: The college takes an academic

audit of each department and various committees every year through IQAC to increase and maintain the quality of education. At the beginning of the academic session, IQAC collects the academic plan including publication, extension activity, collaboration, innovative and best practices, seminar, workshop, etc., supposed to organize for better performance. The IQAC will evaluate the plan submitted by the departments and committees, twice in an academic session as per the academic plan and review their academic progress.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-5-1-ICT-Tools.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has a mechanism for reviewing the teaching-learning process, evaluation of the stated POs, and maintaining the quality of the institution.

A. Teaching Learning Review Mechanism

- IQAC monitors IT-enabled, outcome-based, student-centric teaching-learning process
- It oversees the implementation of departmental academic plans.
- IQAC evaluates the performance of faculty and students.
- It insists on the time-bound completion of the curriculum.
- IQAC ensures proper conduction of the internal evaluation process.
- IQAC analyses the semester results and takes feedback on the quality of teaching.
- Open House meetings encourage feedback from parents about faculty and institution, they also give feedback on the curriculum.

B. Institutional Review Mechanism

- Annual Academic and Administrative Audit.
- Evaluation of non-teaching staff.

- Initiation of Peer Evaluation among teachers.
- Feedback from students on teachers and Institutional Performance every year since 2018.

C. Evaluation of Learning Outcomes

- IQAC entrusted a committee in 2020 to introduce Outcome-Based Education (OBE) headed by a senior faculty member in the college.
- Each semester the Departmental Advisory Committees (DAC) prepare Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) and it also outlines Course Outcomes (COs) following each course and IQAC files the details.
- Finally, the IQAC committee assesses the compliance of departments with the parameters of OBE.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/6-5-2-Review-Mechanism-on-Outcome.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Annual-Report-2021-22_compressed.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college supports gender equity amongst the students and staff through both curricular and co-curricular activities and has constituted cells and committees to ensure this. With regard to the number of students enrolled and the strength of staff, girls and women form the majority and hence measures have been taken to provide all basic facilities for their comfort and safety. There are adequate washrooms for girls, an amenity center, a Kudumbasree run canteen, and a ladies hostel for resident scholars. The Women Cell of the college conducts awareness programmes on gender equity, while the Student's Grievance Redressal Cell and anti-Ragging cell addresses any issues related to sexual harassment and student misconduct. The curriculum followed encourages gender equity through sensitizing the students on gender rights, by incorporating such contents into the syllabus of mandatory courses like Common courses and Audit courses. Most of our girl students receive aids in the form of central or state government grants and scholarships which reduce their financial burdens and help them finish their courses. All students irrespective of their gender are given equal opportunities to participate in the activities of the NSS, NCC and other clubs in the college.

File Description	Documents
Annual gender sensitization action plan	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/Gender-Policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/02/FACILITIES-FOR-WOMEN-STAFF-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The ongoing practice of the college for solid waste management was through involvement with a project of Vettom Grama Panchayath, the local self governing body. The Panchayath had implemented the government funded Shuchitwa Padhathi for the collection of plastic waste in the Panchayath and our institution to become a part of this initiative. The workers under the project would at regular intervals collect plastic waste from the college to dispose them effectively. The organic waste, especially food waste from the college canteen was utilized by the adjacent biogas plant to generate bio fuel. In the case of E-Waste, the college lacks the authorization to directly dispose them off, but has to take a stock of them and report it to the departments/agencies of the government as per procedure who would then take necessary steps for their disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes tolerance and fosters an inclusive environment by acknowledging and encouraging all kinds of diversities. As the reservation policy for SC, ST and Other Backward Classes is strictly followed, the admission process itself ensures ample representation of students from different cultural, regional, linguistic, communal and socio economic backgrounds. Three language departments of the college--Arabic, Malayalam, and English through their UG, PG, and Research programmes and other academic ventures enrich the linguistic diversity in the campus. The students are given the freedom to select a language of their choice—from a list of three languages which also include the national language Hindi—as their second language in all UG programmes. Regional diversities are celebrated through observance of days and festivals of regional importance like Kerala Piravi and Onam. The activities of NCC and NSS units of the college instill tolerance and inclusivity in the students as they collectively partake in initiatives of social commitment. The clubs and cells in the college through their varied programmes have become channels of diverse voices and perspectives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution promotes the constitutional values of justice, equality, liberty, fraternity, human dignity, and unity and integrity of the country amongst the students and staff through the activities of the NSS and NCC Units, various clubs, and cells functioning in the college. Apart from the classroom transactions of these values which are incorporated into the syllabi, the college also commemorates and celebrates days of national importance. The Women's Cell, SC-ST Cell, Equal Opportunities Cell, and Student's Grievance Redressal Cell have been constituted as per UGC guidelines to ensure the rights of women, marginalized communities, differently-abled persons, and

students, and to prevent discrimination against them. As part of the observance of Vigilance Awareness Week, the students took the integrity pledge to fight corruption in all spheres of life. The NSS unit organized webinars on Public Health, Basic Life Support, and Mental Health in Covid Outbreak to sensitize the students and staff about their social responsibilities as citizens during times of crisis. The unit also organized an Orientation Programme for its volunteers on social commitment and hosted an interactive session with social worker Ms. Sheeba Ameer, the founder of Solace, a non-profit organization that provides palliative care to children with terminal illness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/03/7.1.9-1-Report-on-Extension-Activities_compressed.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated days of national and international significance through programmes organized by the NSS and NCC units, and various cells of the college. On World Environment day tree saplings were planted in the college campus and at students' homes. International Yoga Day witnessed collective participation by the students and their families in practicing Yoga. International Day against Drug Abuse and Illicit Trafficking was used as an opportunity to spread awareness by holding an online quiz competition on the topic. Since Covid 19 Protocols prevented students' gatherings, Independence Day celebrations went virtual with students sharing their creative works through their WhatsApp groups. On Gandhi Jayathi cleaning campaigns were initiated by the students in their localities, along with essay writing and poster making competitions to commemorate the memory of the legendary leader. An interactive webinar session on "Mental Health in Covid Outbreak" was organized on World Mental Health Day to provide guidance in combating mental stress caused by the pandemic situation. Republic Day celebrations included planting tree saplings, conducting quiz and poster making competitions to spread the message of the day. World Soil Day, World Cancer Day, World No-Tobacco Day and International Women's Day were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Hunger-free Campus

It was a social experiment initiated by the college on the campus to support students' self-actualization. In the post-pandemic scenario, the college was finding a solution for the lack of

accessibility to basic health requirements among students. The college provided midday meals at no cost to needy students. It witnessed increasing demand from the students. It also attracted community cooperation and media attention. Catering to the needs of beneficiaries without hampering their self-esteem and the responsibility of resource mobilisation without governmental funding posed a substantial challenge. Similar efforts would be beneficial to students on every campus in India.

Maths Aspirants

It was an academic extension to the neighbourhood student community of the college to cater their mathematical aspirations for fun and career. At a gradual pace, the community grew into large groups on social media platforms. It rendered intellectual support to crack JAM, NET, JRF, GATE, and TIFR. The test series, problem-solving sessions, and webinars led by faculty members from premier institutes were the attractions. Technical glitches on the online platforms were the only challenges faced in this initiative. The positive reviews by beneficiaries and the media attested to its effectiveness among students and scope across the country.

File Description	Documents
Best practices in the Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2023/03/7.2.1-Best-Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional vision for potential growth and development hinges on mutual cooperation between the college and the neighboring community. The long term outcome of all initiatives and programs implemented every year must be an abiding sense of trust and reciprocity in the local community towards the institution propelling us to greater academic excellence. The college is situated in the coastal belt and hence community is central to all endeavors and achievements of the institution. The activities of NSS, NCC and other clubs and cells in the college shouldered the responsibility of Youth empowerment by conducting

awareness programmes on relevant topics like health and environment, by creating opportunities to participate in and contribute to socially beneficial projects and programmes of the government and other organizations and by celebrating days of regional, national and international significance that foster gender equity, social harmony and universalism. Since many of our students were first generation learners from the vicinity, sky watching sessions were hosted by the college to spread scientific awareness in them and the local community, to inculcate a rational outlook in them. The Students Shop, a self-help enterprise run by the Entrepreneurship Development Club provides fosters a spirit of entrepreneurship in the learners

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Construction of a new academic blocks
2. Upgrade PG departments to research centers
3. Upgrade UG Programmes to PG Programmes
4. Start new interdisciplinary courses
5. Introduce Study Programmes in Aqua Sciences
6. Framing more MOU's with other institutions
7. Provide more Add-on and Community courses.
8. Facilitate publications in indexed journals
9. Construction of College Auditorium
10. Construction of Synthetic Tennis Court