



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	THUNCHAN MEMORIAL GOVERNMENT COLLEGE, TIRUR
• Name of the Head of the institution	VIJAYAKUMAR.N.P
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04942630027
• Mobile no	9447116833
• Registered e-mail	tmgctirur@gmail.com
• Alternate e-mail	prpltmgc.dce@kerala.gov.in
• Address	Thunchan Memorial Government College, Vakkad (PO), Tirur, Malappuram, Kerala
• City/Town	Tirur
• State/UT	Kerala
• Pin Code	676502
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calicut				
• Name of the IQAC Coordinator	Dr. Shikhi.M				
• Phone No.	9447537839				
• Alternate phone No.	04942630027				
• Mobile	9446341083				
• IQAC e-mail address	iqac@tmgctirur.ac.in				
• Alternate Email address	tmgctirur@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/AQAR-2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2021/12/2020-2021Academic-Master-Plan.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.79	2016	15/09/2016	14/09/2021
6.Date of Establishment of IQAC			24/08/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	Plan Fund	Govt. of Kerala	2019 (One Year)	473135	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Plan fund utilization 2. Facilitated the management of online transactions during the covid pandemic period by ensuring accessibility to the learning resources 3. Provided technical assistance to the teaching faculty 4. CAS placement as per the directions of UGC</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Starting of new courses and construction of new buildings	One integrated PG programme in English was sanctioned	
Extension of ladies hostel, construction of new toilet complex and telescope room	Funds sanctioned for extension of ladies hostel and construction of new toilet complex	
13.Whether the AQAR was placed before statutory body?	Yes	
<ul style="list-style-type: none"> Name of the statutory body 		

Name	Date of meeting(s)
College Council	22/02/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-2020	18/02/2020
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1 220

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 837

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 204

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 281

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 43

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 0

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	220
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	837
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	204
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	281
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	43
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	0
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	35
Total number of Classrooms and Seminar halls	
4.2	27.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	115
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Thunchan Memorial Government College offers UG and PG programs under the semester system in the choice-based credit mode. Since the College is affiliated with the University of Calicut, it should adhere to the general curricular framework and academic calendar prescribed by the university. There are limitations in the autonomy of the college in the formation of the program curricula. The College prepares an Academic Master Plan every year as per university norms for effective curriculum delivery. The College has a coherent and well-constituted mechanism for curriculum delivery and documentation. Teachers follow a fruitful and well-structured teaching strategy. The College has a well-functioning library aided with access to books, journals, and e-resources. Departments offer seminars-national and international-pertinent to the disciplines. The teachers adopt innovative and student-friendly strategies to deliver curriculum objectives. Audio-visual aids are employed in making curriculum transactions effective. Teachers rely on learner-centered methods including

group discussion, brainstorming sessions, etc. Peer teaching and inter-disciplinary teaching are the other innovations used for effective curriculum delivery. The shortcomings of the curriculum and the problems of curricular transactions are duly informed to the University Boards of Studies (BoS) concerned after receiving the feedback from students, teachers, and alumni.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2021/12/2020-2021Academic-Master-Plan.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each year, the University of Calicut notifies an academic calendar for all the programs, which contains the date of commencement of each semester, the last working day of the semester, and dates for semester-end examinations. Our college follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The college prepares an Academic Master Plan. The Academic Master Plan includes details like the total number of working days and holidays, CIE dates, dates for the Institute's flagship programs, and all department activities. The academic activities, CIE, and all other activities of the departments and college are conducted in adherence to the calendar of events except unforeseen circumstances. The academic master plan helps faculty members to plan their respective course delivery through academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the academic master plan. Syllabus coverage for each CIE is decided well in advance and faculty members adhere to it. Internal Assessment tests, assignments, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2021/12/2020-2021Academic-Master-Plan.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college has an inclusive perspective of education which is implemented through the curriculum as well as through various other activities. To address these issues and to create awareness regarding the same, the college has the following kinds of mechanisms:

- Many programmes offer courses that deal with issues relevant to professional ethics, gender, human values, environment, and sustainability. Mandatory courses that are common to all programmes like English, Arabic/Malayalam, etc. have various chapters and lessons that deal with these topics. Environmental Studies, Disaster Management, Human Rights, and Gender Studies are compulsory subjects for all UG students.

- The college has many clubs, forums, and committees that specifically address these issues.
- Various events and activities are conducted by the college that contributes to creating better awareness among the college community regarding these issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

281

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Feed-Back-Report2020-2021.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Feed-Back-Report2020-2021.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of students admitted during the year	
333	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
321	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Being a government college, admission to all programs is strictly based on merit. Yet there are certain students who are slow learners requiring special attention. There are also advanced learners who must be put in a more challenging environment. We identify slow learners and advanced learners based on the prerequisite tests, class interactions, and their performances in internal examinations. We at the college, give emphasis on improving the performance of slow learners by providing remedial classes and tutorial sessions that are conducted outside regular class hours. Through a mentor-mentee system also, all kinds of support are provided to the slow learners.</p> <p>Advanced learners are given opportunities to be part of innovative projects and other technology initiatives of the college. They are given the opportunity to participate in Paper Presentations, Project Competitions, and participate in Summer Projects, and Internships. They also help slow learners through peer learning. The college conducts WWS (Walk With a Scholar), an initiative of the Kerala Higher Education Department, which is meant for</p>	

inspiring and guiding students with high academic potential to set up high goals and achieve them. The college has a Research Forum aimed at developing the research potential of advanced learners.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Walk-With-Scholar.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
837	43

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college provides an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behavior in the correct manner. All departments conduct innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. Also, students are motivated to participate in inter-college as well as national-level competitions. The college focuses on the student-centric methods of enhancing the lifelong learning skills of students. Faculty members make efforts in making the learning activity more interactive by adopting the below-mentioned student-centric methods:

- Hands-on laboratory experiments
- Project/Fieldworks
- Assignments
- Seminars

- Case studies
- Field visits and study tours
- Discussions and debates
- Ability Enhancement, Generic, and Skill Enhancement courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Student-Centric-Methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has a vibrant team of faculty members who are technologically advanced. All the faculty members are well versed in integrating ICT into the teaching-learning process.

Highlights in this regard:

1. Most of the faculty members use LMS (Teach mint / Google Classroom/Moodle) as a teaching tool. This was really a boon during the pandemic that marred the academic year 2020-21.
2. All teachers have Laptops/Tabs, that are used in the teaching-learning process. Teachers use PPT and other related software to make the classes more interesting and multi-sensory.
3. 12 classrooms have inbuilt projectors.
4. There are Wi-Fi hotspots for students to access the internet. Students are encouraged to go online to locate resources pertinent to their studies.
5. All departments have access to high-speed internet through Wi-Fi /wired connections. 6. Many teachers conduct internal assessments/ assignment submission/ internal examinations/ discussion threads etc. online.

7. There are YouTube channels providing recorded/live classes maintained by either individual teachers or departments. Students are encouraged to record their presentations/ talks on topics assigned to them and to upload them to these channels.

8. All departments have common Desk Top computers and multi-functional printers.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

43

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

258

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

20% of the total marks in each course are for internal examinations. The internal assessment shall be based on a predetermined transparent system involving written tests, Classroom participation based on attendance in respect of theory courses, and lab involvement/records attendance in respect of Practical Courses. Internal assessment of the project will be based on its content, method of presentation, final conclusion, and orientation to research aptitude. Components with the percentage of marks of Internal Evaluation of Theory Courses are- Test paper 40%, Assignment 20%, Seminar 20%, and Classroom participation based on attendance 20%. For practical courses - Record 60% and lab involvement 40% as far as internal is concerned.

For the test paper marks, at least one test paper should be conducted. If more test papers are conducted, the mark of the best one should be taken. To ensure transparency of the evaluation process, the internal assessment marks awarded to the students in each course in a semester shall be notified on the notice board at least one week before the commencement of the external examination. There shall not be any chance for improvement for internal marks.

File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Mechanism-of-Internal-Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has devised an efficient mechanism to deal with internal examination-related grievances. The college follows strictly the guidelines and rules issued by the Calicut university while conducting internal examinations. At the department level, a "Department Coordinator" is nominated by Department Council to coordinate the continuous evaluation undertaken in that Department.

At the college level, a "College Coordinator" is nominated by the college council to coordinate the effective running of the process of CBCSS including internal evaluation undertaken by various departments within the college. She/he shall be the convenor for

the College level monitoring committee.

A college-level monitoring Committee is to be constituted for CBCSS at the college level with the Principal as Chairperson, college coordinator as convenor, and department coordinators as members. The chairperson shall be a member of this committee. The internal marks are displayed on the notice board. If any discrepancy like mistakes in the question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made.

File Description	Documents
Any additional information	View File
Link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Mechanism-to-deal-with-Internal-Examination-related-Grievances.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is affiliated with Calicut University and follows the Programmes that the University has designed. Each Programme has specific objectives and the overall design of the course ensures a certain set of skills and competence that the students graduating from the institution should gain at the end of the program. Some of the key attainments that are expected from students are knowledge, skill development, good communication skills, creative thinking, discipline, inculcation of moral and ethical values, the ability to work in teams, and critical thinking. The Programmes are designed in such a manner that the students learn the importance of cooperative living and the feeling of togetherness. The course outcomes are prefaced to each syllabus and shared with students and faculty. All the courses/programs offered by the institution emphasize academic quality. In general, the course outcomes of the institution focus on empowering the student for higher studies, research, employment/entrepreneurship, and preparedness for competitive examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Prgramme-Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Measurement of attainment of POs, PSOs and COs is done through formative and summative methods. Continuous and comprehensive evaluation, is done regularly to know the attainment. Our institution adopts the following assessment tools:

- Class Tests
- Assignments
- Seminars/Presentations
- Field Work/Project Work
- Dissertations
- Comprehensive Viva-Voce Examinations
- Semester end examinations conducted by the University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/UG-PG-Regulations.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

207

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/ANNUAL-REPORT-2.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/SSS-2020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

7

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college envisions that the primary requirement of an educational institution for result-oriented, effective, and successful implementation of its programs is to create a suitable ecosystem. Our richest resource is enthusiastic and dedicated students from the rural population with their inestimable work potential. 2020-21 was an experimental and struggling period not only for higher education but for all sectors of life all over the world. Thunchan Memorial Government College successfully created an online ecosystem for transferring knowledge using online platforms such as Google classroom, Google meets, Zoom meetings, WhatsApp, YouTube, and LMS platforms like MOODLE.

The following are important among such activities and initiatives:

1. To overcome the network issues in rural areas college started a

g suite account so that students can access the recorded version of online classes.

2. Arabic and Malayalam departments organized national and international webinars.

3. Commerce Department organized an online orientation program on research methodology.

4. Physics and Malayalam departments started department YouTube channels.

5. One of the faculty of the Mathematics Department, Dr. Vinodkumar.P brought the students from all over India under one umbrella for preparing for JAM, GATE, JRF, etc. through the "Maths aspirants WhatsApp group".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Ecosystem-for-innovations-and-initiatives-for-creation-and-transfer-of-knowledge.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	http://tmgctirur.ac.in/?page_id=84742
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

6

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Due to the covid pandemic, literal outreach was not possible in 2020-21. Recognizing the key responsibility of the educational sector to lead and help society to face such situations, the youth of TMG College under the leadership of NSS and NCC, used social media and online platforms successfully to connect with society.

- NSS conveyed the message of unity by celebrating Independence Day, Gandhi Jayanthi, Republic Day, and other days of national importance.
- To improve mental and physical health, NSS and NCC celebrated world mental health day and international yoga day and conducted live online yoga sessions.
- Due to the spread of Covid 19, the schools were closed and the educational system moved to virtual mode. The change adversely affected the children and their parents. Hence the NSS volunteers supported the school students to cope with their online classes due to Covid 19
- A webinar on the topic "Mental Health in Covid Outbreak" was organized.
- A webinar on the topic "Basic Life Support" was organized.
- To aware the society about cancer and other crucial diseases, volunteers prepared posters and shared them through social media platforms on Cancer Day.
- NCC conducted oximeter challenge to help covid affected patients.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Extension-Activities.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1740

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has excellent infrastructural facilities such as classrooms, laboratories, seminar halls, library, canteen, hostel, bus etc. to support academic activities on the campus. College offers one PhD programme, four PG programmes and five UG programmes. There are an adequate number of classrooms to run all the programmes. Some of these classrooms are spacious enough to conduct seminars and invited lectures. All classrooms and some of the laboratories are ICT enabled, with LCD projectors and network connection (LAN/Wi-Fi) to integrate technology in the teaching-learning process. There are separate faculty rooms in each department. The research department has a separate room for research scholars. The college has 6 laboratories for UG, PG and PhD programmes. This includes the specially designed Audio-Visual lab and Language lab. There are 115 computers for the use of students in different centres, such as the central ICT lab, LAN lab, ASAP lab, Commerce lab, Edusat lab, Computer Science lab etc. There is a Network Resource Centre functioning in the library which also provides ICT facilities. There is a separate examination hall capable of accommodating 180 examinees, which enables us to conduct examinations without disturbing regular classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Infrastructure-and-Physical-facilities-for-Teaching-Learning-Process.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Sports and Games:

1. The college has a very spacious football field of size 1200 sq. metre, established right since the inception of the college and which is also used for athletics and practising cricket, baseball,

softball etc.,

2. The college has an outdoor volleyball court in front of the main block.

Fitness centre for women

The college has a well-furnished fitness centre of a size 65 sq. metre for women, which is started functioning in the year 2015.

Yoga Centre

The college yoga centre of size 5000 sq. ft, which is set up to induce tranquillity and serenity of mind. It also improves the students' ability to manage stressful situations. The yoga centre was established in the year 2019.

Facilities for Cultural Activities:

An indoor auditorium and an open-air auditorium serve as the venue for college arts fest, college annual day, departmental activities and other cultural events of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Facilities-for-Sports-and-Cultural-Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2.28

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The built-up area of the Library spans 148sq.m and comprises a reference section, stack area, reading area, and Network Resource Centre. There is a separate reference section in the library. An exclusive reading area is also provided. The network resource center facilitates Internet access to the students and staff. The library is equipped with a plug-in facility for laptops and with surveillance cameras for security.

The Library is partially automated with KOHA.

Name of ILMS software: KOHA

Nature of automation (fully or partially): Partial

Version 19.05

Installed operating system UBUNTU 18.04

Details of library facilities

The total area of the library: 148 Sq. meters

Total seating capacity: 50

Working hours of the library: 10. 00 AM to 5.00 PM

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT infrastructure in the campus has been enhanced during the last five years to facilitate and transform the nature of the learning environment. Presently there are five Computer labs with LAN and internet facilities for the use of students. A Network resource center functions in the library which assists the students to access the internet and e-resources. The institution is equipped with 115 computers. The power supply is ensured by Uninterrupted Power Supplies (UPS). The network switches in all the classrooms and departments connect the computers together. Peripheral devices like printers, photocopiers, and scanners greatly help the students, teachers, and office staff in managing the e-resources. Along with the up-gradation in physical infrastructure more surveillance cameras have been installed on the campus. A biometric attendance system is followed by staff members. The bandwidth of the internet connection is 60 MBPS with fully structured networking including optical fibre. Wi-Fi connection is available on the campus. The digital facilities promote the conduct of Faculty Development Programmes, workshops, etc. in addition to the regular academic activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/ICT-Facilities-images.pdf

4.3.2 - Number of Computers

115

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

To ensure the optimum utilization and the proper maintenance of the infrastructure, the college has developed an established system of procedures. There is a Planning Board instrumental in facilitating the availability of adequate physical infrastructure. There is a construction committee that monitors the construction works on the campus, the infrastructure maintenance committee looks after the college IT infrastructure facilities. The network committee also looks after the facilities like LAN, internet connectivity, Wi-Fi, surveillance camera, biometric punching, etc. on the campus. One of the senior faculty members is the convener of the Planning board. There is an infrastructure maintenance register kept in the office where the departments can record the requirements of infrastructural renovations and repairs. Lab assistants are posted for the proper maintenance of the laboratories. The Heads of the concerned departments are responsible to maintain the register periodically. The labs are equipped with UPS. There is a website committee to maintain the college website. Library Advisory Committee helps to direct the library services. Department of Physical education takes adequate measures to maintain sports amenities. Various advisory committees are also functioning in the college to monitor the maintenance of infrastructures including canteen, hostel, labs, and college bus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://tmqctirur.ac.in/wp-content/uploads/sites/92/2022/02/Committee-List.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
811	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
2	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Capacity-Building-and-Skill-Initiatives-1.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

330

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

330

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

83

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college envisions that the successful implementation of the curriculum will be possible only if all the stakeholders are fully involved in the process. To ensure these various bodies give

adequate representation to all stakeholders.

1. The College has a democratically elected students' union for each academic year. Office-bearers of the students' union are elected by the students of the college. The students' union plans and executes activities that inculcate values relating to social and communal harmony and national integration. Students' union takes responsibility for organizing Sports Day, Arts Day, College Day, and celebration of other festivals.

2. The institution gives ample representation to students in various decision-making bodies including IQAC and Planning Forum.

3. College Development Committee has representation from the students' union and alumni, which gives them enough opportunity to play key roles in the development of the college.

4. All the cells and forums ensure the representation of students. The statutory bodies like Anti-Ragging Cell, Anti-Harassment Cell, Grievance Redressal Cell also have the student representatives to voice their matters so that they can be dealt with effectively.

5. The entire activities of NSS and NCC are planned and executed by the student committees.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Students-Representation.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

TMG Old Students Association (TOSA) is the registered alumni association of the institution, which strives to enrich a lasting bond between old students and their alma mater. The Alumni Association of the institution functions as a two-tier system- at the institutional level and the departmental level. Every outgoing student is enrolled in this association. Besides the institutional alumni association, all the departments have their own alumni chapters. All alumni association and chapters are enthusiastically involved in the developmental activities of the institution. The annual alumni meet is conducted in 26th of January every year. Cultural programs and family get together are also conducted as part of the event. Departmental alumni meetings are organized regularly by all the departments.

Objectives of TOSA are

- Encourage and promote close relations between the Institution and its alumni
- Development and well-being of the Institution
- Initiate and develop programs for the benefit of the alumni
- Academic and social development of the institution
- Assist the Poor & Meritorious students of the Institution

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.4.2.1-Endowment-Report-1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance bodies are formed and work for the effective implementation of the vision and mission of the college.

The vision statement of the College

The vision of TM Govt. College Tirur is to be an institution that strives for excellence in higher education, to create a just and vibrant society through the development and promotion of knowledge upholding the values envisaged by Thunchath Ezhuthachan, the father of modern Malayalam.

The mission statement of the College

The college is Endeavor to facilitate the creation and promotion of socially relevant education, towards the creation of a society that is sensitive to human rights, ecology, environment, and sustainable development.

Systems of Governing Bodies:

There are various administrative and academic bodies are working properly in the college for smooth and effective implementation of the vision and mission. The college council consists of the

Principal, Office Superintendent, and Heads of all departments is the highly responsible committee for the implementation of the vision and mission of the college. All stakeholders of the institution i.e.: The government of Kerala, teaching and non-teaching staff, students, parents, alumni, and local government bodies are actively participating in the day-to-day works of the college.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/?page_id=44
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. This practice is seen in the extensive delegation of authority to the Heads of the various Departments in the college. The college council convenes a meeting at the earliest in the starting of an academic year and distributes administrative, academic, co-curricular duties among teaching and non-teaching staff within various statutory and non-statutory bodies, committees, clubs, etc. Some of these clubs include representatives of students, female students, and experts from various fields from outside of the college. The very important committees are College Council, IQAC, NCC, NSS, Women Cell, Anti Ragging Committee, Grievance and Redressal Cell, Planning Board, Purchase Committee, UGC Monitoring Cell, Film Club, Ethics Committee, Committee for SC/ST, Committee for Minority, etc.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Committee-List.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Thunchan Memorial Govt. The college has an institutional strategic

plan to accomplish the vision and mission of the college. The Strategic Planning and Deployment Document (SPDD) of the college are framed based on the SWOC analysis of the college. After analyzing the internal and external environment, the institutional goals were set up in all possible growth domains through continuous thought processes and discussion with all stakeholders. The strategies with action plans were decided to achieve institutional strategic goals. The statutory, non-statutory, curricular, and co-curricular committees and bodies are responsible for the achievement of strategic goals.

These are the key points of the Strategic planning and deployment document (SPDD) of the college:

Strategic Goals:

1. Effective and enthusiastic teaching-learning process
2. Effective functioning of Internal Quality Assurance System
3. Ensuring student's development and participation
4. Development of entrepreneurship among students
5. Ensuring staff development & welfare
6. Developing financial management
7. More emphasis on Institute - Industry interaction and partnership
8. Encouraging research and development work
9. Alumni interaction and participation and outreach activities
10. Engagement in community services
11. Developing physical infrastructure

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.2.1-Strategic-planning-and-deployment-document-SPDD-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing body of the college

As the institution is a government institution, it works under the Department of Higher Education. There is a body named the college council in the responsibility of smooth running of day-to-day matters in the college. The Principal leads this body and all HoD's, two elected members from the teaching faculty and the superintendent are the members.

Administrative Setup:

The college office consists of a Superintendent, Head of Accountant, one UD clerk, two LD clerks, one typist, and three office assistants. The clerks are in charge of different files related to the accounts, purchase, establishment, examinations, scholarships, admission, etc.,

Functions of various bodies and clubs:

The institution follows a democratic policy in deploying the duties among the staff and students to perform their maximum to implement the vision and mission of the institution and to attain the strategic goals. Besides the college council, there are various committees are functioning for the said objectives.

Service Rules, Procedures, Recruitment and Promotion Policies

Service rules and procedure of recruitment and promotion policies are as per the Kerala Public Service Commission Rules of Procedure 1976, Kerala State and Subordinate Rules 1958 and UGC Placement regulations 2018

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/
Link to Organogram of the institution webpage	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.2.2-Organogram-of-Website-1.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides and facilitates multidimensional welfare measures for teaching and non-teaching staff through different platforms and services, such as:

Activities of staff club: Staff club, which consists of all members from teaching and non-teaching staff, conducts more recreational activities, celebrates different festivals, which helps to improve both the mental and physical health of members and to reduce mental stress.

There is a recreation center functioning under the Department of Physical Education, which provides the facilities of Gymnasium.

There are quarters facilities in the college campus; one principal quarter, one teaching staff quarters complex with the capacity to accommodate three families, and one non-teaching staff quarter with the capacity to accommodate four families.

A Center, named JEEVANI, is working on the campus that makes the availability of the service of a counselor at the working time, which helps the staff members as well as the students to solve their personal or social problems that they are facing.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.3.1-Welfare-measures-for-teaching-and-non-1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

32

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Policy on Performance Appraisal System for Teaching and Non-Teaching Staff

Thunchan Memorial Govt. College, Tirur continuously makes efforts

to improve the academic, research, and co-curricular dimensions and social responsibility among students and faculty of the college. Development and upgrading of infrastructure facilities and the use of effective teaching and learning methodologies are helping to achieve the mission and vision of the college. To assess the success of the inputs given by the college, it is necessary to understand, whether the user of such facilities is indeed satisfied and getting the expected outcomes from the initiatives made.

Self-appraisal mechanism for teaching staff:

The college has structured an objective assessment mechanism with scope for improvement. The three-tier assessment involves:

1. Self-appraisal by the faculty
2. Peer evaluation by the Department Heads/ Principal
3. Student's feedback

Self-Appraisal Mechanism for Non-teaching Staff.

The works of the Nonteaching staff are assessed periodically through a structured mechanism:

- Work efficiency and commitment.
- Initiative towards learning newer trends in their respective areas.
- Leadership and teamwork.
- Discipline and regularity

The non-teaching staff were periodically trained and also encouraged to pursue their higher studies.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.3.5-POLICY-ON-PERFORMAN-CE-APPRAISAL-SYSTEM-FOR-TEACHING-AND-NON-2.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As a government college, all financial transactions and fund utilization of the college are strictly monitored and regularly audited by government agencies; the audit team of DCE and AG. The fund received by the college is from the government or non-governmental sources; hence, fund utilization and audit are done following government procedures.

There are two mechanisms for audit in the college:

(1) External Audit

(2) Internal Audit

Process of External Audit:

1. Departmental Audit: Department of Collegiate Education, Government of Kerala, and Accountant General Kerala (AG) conduct the regular audit in all colleges under DCE. The audit team verifies all financial/nonfinancial documents and points out if any discrepancy is found. After hearing clarifications or producing missing documents or correcting any clerical errors, the final accounts are settled.
2. Audit Objections: Usually the audit objections are related to the requirement of authenticated documents. Such objects are cleared after producing sufficient documents. If any financial discrepancy is found, such an amount is levied from the person concerned.
3. No external audit is conducted in the college during the academic year 2020-21.

Internal Audit

PTA funds, NSS, and other funds related to college activities are audited by the internal audit team

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/NSS-Audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are:

1. **Plan Fund:** The college receives funds from the Plan Fund of the Government of Kerala in year basis.
2. **UGC Grants:** As the college is a recognized one under 2f and 12(B) as per UGC Act and affiliated to the University of Calicut, it receives grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources, and Research.
3. **RUSA Fund:** The college receives funds from RUSA,
4. **Funds from Stakeholders, non-government bodies, individuals, and Philanthropists.**

Resource mobilization policy and procedures:

1. The institution set up a UGC Monitoring Committees as per the directions of the UGC given in the XII Plan. The UGC Monitoring Committee, in close coordination with the CDC and

the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
3. Regular internal audits by the Chartered Accountant and external audits by the Government make sure that the mobilization of the resources is being done properly.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.4.3-mobilization-of-funds-and-the-optimal-utilization-of-resources-1.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(1) Use and enrichment of ICT infrastructure

The use of ICT tools has become an integral part of the teaching-learning process, especially during the covid-19 Pandemic period. Though some of the faculty members were using ICT tools in their teaching, it was not a collective phenomenon, and the college, as a whole did not have an ICT-enabled teaching atmosphere. IQAC conducted workshops to train teachers using LMS, Online classes through Zoom/ Google meet, etc., preparing e-contents, preparing and editing video lessons, audio editing, sharing e-contents, and integrating Google forms/sheets to educational practice. In teaching and learning, the feedback system is implemented to take the review of the reliability and uses of ICT facilities.

(2) Academic Audit through IQAC: The college takes an academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. At the beginning of the academic session, IQAC collects the academic plan including publication, extension activity, collaboration, innovative and best practices, seminar, workshop, etc., supposed to organize for better performance. The IQAC will evaluate the plan submitted by the departments and committees, twice in an academic session as per the academic plan and review their

academic progress.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2021/12/2020-2021Academic-Master-Plan.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has a mechanism for reviewing the teaching-learning process, evaluation of the stated POs, and maintaining the quality of the institution.

A. Teaching Learning Review Mechanism

- IQAC monitors IT-enabled, outcome-based, student-centric teaching-learning process
- It oversees the implementation of departmental academic plans.
- IQAC evaluates the performance of faculty and students.
- It insists on the time-bound completion of the curriculum.
- IQAC ensures proper conduction of the internal evaluation process.
- IQAC analyses the semester results and takes feedback on the quality of teaching.
- Open House meetings encourage feedback from parents about faculty and institution, they also give feedback on the curriculum.

B. Institutional Review Mechanism

- Annual Academic and Administrative Audit.
- Evaluation of non-teaching staff.
- Initiation of Peer Evaluation among teachers.
- Feedback from students on teachers and Institutional Performance every year since 2018.

C. Evaluation of Learning Outcomes

- IQAC entrusted a committee in 2017 to introduce Outcome-

Based Education (OBE) headed by a senior faculty member in the college.

- Each semester the Departmental Advisory Committees (DAC) prepare Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) and it also outlines Course Outcomes (COs) following each course and IQAC files the details.
- Finally, the IQAC committee assesses the compliance of departments with the parameters of OBE.

File Description	Documents
Paste link for additional information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/6.5.2-IQAC-Teaching-Learning-Review-Mechanism-1.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/ANNUAL-REPORT-2.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The college supports gender equity amongst the students and staff through both curricular and co-curricular activities and has constituted cells and committees to ensure this. With regard to the number of students enrolled and the strength of staff, girls and women form the majority and hence measures have been taken to provide all basic facilities for their comfort and safety. There are adequate washrooms, amenity center, canteen, counselling service, staff quarters, ladies hostel for resident scholars and college bus service for day scholars. The Women Cell of the college conducts awareness programmes on gender equity, while the Student's Grievance Redressal Cell and anti-Ragging cell addresses any issues related to sexual harassment and student misconduct. The curriculum followed encourages gender equity by sensitizing the students on gender rights by incorporating such contents into the syllabus of mandatory courses like Common courses and Audit courses. Most of our girl students receive some aids in the form of central or state government grants and scholarships which reduce their financial burdens and help them finish their courses. All students irrespective of their gender are given equal opportunities to participate in the activities of the NSS, NCC and other clubs in the college.

File Description	Documents
Annual gender sensitization action plan	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/TMG-Gender-Policy_compressed.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/FACILITIES-FOR-WOMEN-STAFF.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The ongoing practice of the college for solid waste management was through involvement with a project of Vettom Grama Panchayath, the local self governing body. The Panchayath had implemented the government funded Shuchitwa Padhathi for the collection of plastic waste in the Panchayath and our institution toobecame a part of this initiative. The workers under the project would at regular intervals collect plasticwaste from the collegeto dispose them effectively. The organic waste, especially food waste from the college canteen was utilized by the adjacentbiogas plant to generate biofuel. However, because of the pandemic situtation as the college remained closed withsocial isolation followedeverywhere such arrangements ceased during the period. In the case of E-Waste, the college lacksthe authorization to directly dispose them off, but has to take a stock of themand report itto the departments/agencies of the government as per procedure who would then take necessary stepsfor their disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes tolerance and fosters an inclusive environment by acknowledging and encouraging all kinds of diversities. As the reservation policy for SC, ST and Other Backward Classes is strictly followed, the admission process itself ensures ample representation of students from different

cultural, regional, linguistic, communal and socio economic backgrounds. Three language departments of the college--Arabic, Malayalam, and English through their UG, PG, and Research programmes and other academic ventures enrich the linguistic diversity in the campus. The students are given the freedom to select a language of their choice—from a list of three languages which also include the national language Hindi—as their second language in all UG programmes. Regional diversities are celebrated through observance of days and festivals of regional importance like Kerala Piravi and Onam. The activities of NCC and NSS units of the college instill tolerance and inclusivity in the students as they collectively partake in initiatives of social commitment. Select NSS volunteers participated in an online cultural exchange session between Kerala and Himanchal Pradesh as part of Ek Bharath Shreshta Bharath programme. The clubs and cells in the college through their varied programmes have become channels of diverse voices and perspectives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution promotes the constitutional values of justice, equality, liberty, fraternity, human dignity, and unity and integrity of the country amongst the students and staff through the activities of the NSS and NCC Units, various clubs, and cells functioning in the college. Apart from the classroom transactions of these values which are incorporated into the syllabi, the college also commemorates and celebrates days of national importance. The Women's Cell, SC-ST Cell, Equal Opportunities Cell, and Student's Grievance Redressal Cell have been constituted as per UGC guidelines to ensure the rights of women, marginalized communities, differently-abled persons, and students, and to prevent discrimination against them. As part of the observance of Vigilance Awareness Week, the students took the integrity pledge to fight corruption in all spheres of life. The NSS unit organized webinars on Public Health, Basic Life Support, and Mental Health in Covid Outbreak to sensitize the students and staff about their social responsibilities as citizens during times of crisis. The

unit also organized an Orientation Programme for its volunteers on social commitment and hosted an interactive session with social worker Ms. Sheeba Ameer, the founder of Solace, a non-profit organization that provides palliative care to children with terminal illness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/02/Extension-Activities.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated days of national and international significance through programmes organized by the NSS and NCC units, and various cells of the college. On World Environment day

tree saplings were planted in the college campus and at students' homes. International Yoga Day witnessed collective participation by the students and their families in practicing Yoga. International Day against Drug Abuse and Illicit Trafficking was used as an opportunity to spread awareness by holding an online quiz competition on the topic. Since Covid 19 Protocols prevented students' gatherings, Independence Day celebrations went virtual with students sharing their creative works through their WhatsApp groups. On Gandhi Jayathi cleaning campaigns were initiated by the students in their localities, along with essay writing and poster making competitions to commemorate the memory of the legendary leader. An interactive webinar session on "Mental Health in Covid Outbreak" was organized on World Mental Health Day to provide guidance in combating mental stress caused by the pandemic situation. Republic Day celebrations included planting tree saplings, conducting quiz and poster making competitions to spread the message of the day. World Soil Day, World Cancer Day, World No-Tobacco Day and International Women's Day were also observed.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title of the Practice

Online Padanathinoru Kaithangu (A Helping Hand towards Online Learning)

2.Objectives of the Practice

To ensure that the digital divide did not hamper the academic requirements of our students during the Covid 19 pandemic

3.The Context

The pandemic necessitated the transition from traditional to online classrooms so rapidly, that as a government institution with limited digital resources we found ourselves rather unprepared to face this change.

4.The Practice

Surveys were conducted through WhatsApp groups by each department, and the number of students who lacked accessibility to online learning was identified. The faculty and College Union raised funds and provided mobile phones to these learners. The absence of financial assistance from the government was a huge constraint.

5.Evidence of Success

The participation of students in online classes increased with this supportive intervention. More students became willing to seek assistance. The response for funding too was affirmative from the faculty and other sponsors, indicative of its relative success.

6.Problems Encountered and Resources Required

The high number of students who needed mobile phones and data recharge, great expense for buying smart phones, and the collective efforts required for fund-raising caused some delay in implementation.

1.Title of the Practice

Maths Aspirants

2.Objectives of the Practice

Provide an online platform to discuss concepts/ problems in the domain of Mathematics, to help aspirants prepare for JAM/NET/JRF/GATE/TIFR exams.

3.The Context

When COVID-19 brought a halt to regular institutional classes, Dr. Vinod Kumar P., Associate Professor (Mathematics), started a WhatsApp Group to coach students across the country for upcoming competitive exams

4.The Practice

Maths Aspirants has conducted more than 50 online examinations and 80 online problem solving sessions for the participants. The problem solving sessions were handled by research scholars and faculty members from premier institutions in India and from abroad. The group also organized 6 National Webinars under its Maths Ecstasy Series

5.Evidence of Success

The huge acceptance for the venture led to the creation of 5 more annexure WhatsApp groups. Several of the group members have cleared various competitive exams and are now pursuing their PG/Ph.D programmes in prestigious institutions.

6.Problems Encountered and Resources Required

The overwhelming response from the participants for live sessions/webinars necessitated the purchase of G Suite ID for accommodating all participants and paid software for recording and uploading them on YouTube

File Description	Documents
Best practices in the Institutional website	http://tmgctirur.ac.in/wp-content/uploads/sites/92/2022/01/Institutionl-Best-Practices-2020.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As an institution dedicated to community-centered education, the pandemic proved to be a challenging period for our enterprises. Social isolation caused by Covid 19 restricted direct societal interaction to a minimum forcing the institution to seek newer ways to maintain our commitment to community development, under the leadership of our NSS units. The sudden transition to virtual mode was difficult for many school students and our NSS volunteers assisted the students in their vicinity with the online classes. A webinar on "Mental Health in Covid Outbreak" was organized to

sensitize students and their families about the necessity of mental well-being in the face of anxieties induced by the pandemic. To promote a healthy lifestyle, the students were encouraged to engage their family members in daily Yoga. The volunteers took part in a cleaning drive during the seven-day virtual camp of NSS by tidying their homes, Anganwadis, and nearby premises. Guidance was also imparted to continue the green initiatives promoted by the institution by planting tree saplings and growing kitchen gardens in their own homesteads. During the scorching summer, the volunteers spread awareness among the public to provide water for birds by maintaining birdbaths in their houses.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Construction of a new academic block
2. Upgrade PG departments to research centers
3. Start new interdisciplinary courses
4. Framing more MOU's with other institutions
5. Provide more Add-on and Community courses.
6. Facilitate publications in indexed journals
7. Maintain a digital repository of institution generated learning resources