# MECHANISM TO DEAL WITH INTERNAL EXAMINATION RELATED GRIEVANCES

For the effective running of the process of CBCSS including internal evaluation undertaken by various departments within the college, a 'College Co-ordinator' is nominated by the college council. A College-level monitoring committee is to be constituted for CBCSSUG and CBSSPG at the college level with the Principal as Chairperson, college coordinator as convenor, and department coordinators as members. The elected College union chairperson shall be a member of this committee.

### **Department Coordinators for the Academic Year 2020-2021**

Department	Coordinator
Mathematics	Rajish Kumar.P
Physics	Shyni.P
Arabic	Dr.Sainudheen.P.T
Malayalam	Dr.Ajith.M.S
Commerce	Dr.Vijila.V

### **College Coordinator**

<u> </u>
Dr. Jafar Sadik.P.P
<b>Assistant Professor</b>
Department of Arabic

### College Level Monitoring Committee for the Academic Year 2020-2021

Vijayakumar. N.P (Principal)	Chairperson
Dr. Jafar Sadik.P.P	Convenor
Rajish Kumar.P	Member
Shyni.P	Member
Dr.Sainudheen.P.T	Member
Dr.Ajith.M.S	Member
Dr.Vijila.V	Member
Sibin.E.P	Mombon
(Student Representative)	Member

#### GRIEVANCE REDRESSAL COMMITTEE

**Department level**: The college shall form a Grievance Redressal Committee in each department comprising of course teacher, one senior teacher, an elected representative of students (Association Secretary) as members, and the Head of the Department as Chairman. This committee shall address all grievances relating to the internal assessment grades of the students.

**College level**: There shall be a college-level grievance redressal committee comprising of student advisers, two senior teachers, two staff council members (one shall be elected member), an elected representative of students (College Union Chairperson) as members, and Principal as Chairman.

**University level**: The University shall form a Grievance Redressal Committee as per the existing norms.

## **Grievance Redressal Committee for the Academic Year 2020-2021**

# **Department Level**

ARABIC	
Dr.Sainudheen.P.T (Head of the Department)	Chairman
Dr.Hila.K.M	Member
Dr.Abdul Jaleel.T	Member
Mohammed Rasheed.M.K (Student Representative)	Member

MALAYALAM	
Dr.Ajith.M.S	Chairman
(Head of the Department)	
Ambily.R.P	Member
Dayanandan.K	Member
Sravan Sourav.K.P	Mamban
(Student Representative)	Member

COMMERCE	
Dr.Vijila.V	Chairman
(Head of the Department)	
Jincy.V.K	Member
Badisha.V	Member
Akhil.M	M h
(Student Representative)	Member

PHYSICS	
Shyni.P	Chairman
(Head of the Department)	
Aboothahir Afsal	Member
Jayasree.K	Member
Kiran.M.R	Mamban
(Student Representative)	Member

MATHEMATICS	
Rajish Kumar.P	Chairman
(Head of the Department)	
Anil Kumar.M.P	Member
Dr.Vinod Kumar.P	Member
Muhsina Sherin.C.C	Member
(Student Representative)	

# College level

Vijayakumar, N.P (Principal)	Chairperson
Dr. Jafar Sadik.P.P	College Coordinator
Dr. Ajith.M.S (Dept. of Malayalam)	Member
Rajish Kumar.P (Dept. of Mathematics)	Member
Dr.Abdul Jaleel.T (Dept. of Arabic)	Member
Badisha.V (Dept. of Commerce)	Member
Aboothahir Afsal (Dept. of Physics)	Member
Sibin.E.P (Student Representative)	Member

Dute:
P.O. VAKKAD - 676 502 5

M. GOVT COLLEGE TIRUS